



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING
12 September 2024

Present: Lisa Robertson, Peter Holman, Doug MacColl, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Madi Morris, Kirsten Gossip

Apologies: Sophie Koutchavlis

In attendance: Sue Watts

Meeting opened: 6.30 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 22 August 2024 was moved by Peter Holman and seconded by Kirsten Gossip. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0824-10	23/08/2024	Karyn West, Ryde Sapphires - Forfeit on 24 August 2024
0924-1	1/09/2024	Ricoh Australia - Price Increase for Copiers
0924-2	4/09/2024	Kaila Lawrence, Netball NSW - 2024 Court Craft Summer Series - September Update #1
0924-3	6/09/2024	Danielle O'Donnell, Netball NSW - DOOLEYS Metro League - Preliminary Final Information
0924-4	10/09/2024	Darren Blackwood, HSC - Notice of Proposed Hazard Reduction Activity

REPORTS:

Treasurer

August Results

August delivered a small surplus of \$2K from Revenue of \$33K and expenses of \$31K. I had been predicting a small loss for August but pleasingly due to a small decrease in costs we made a small surplus. YTD surplus is \$123K.

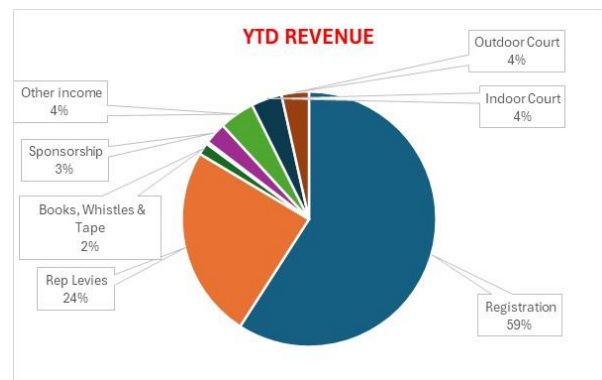
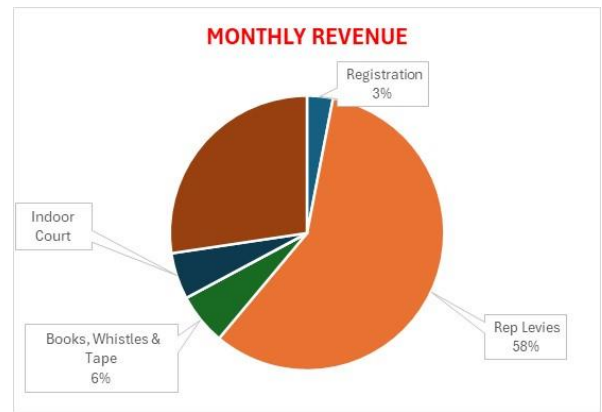
The increase in revenue and expenses in the month was from the rep dinner which generated just over \$13K against a cost of \$10K. The cost in August excluded the initial deposit and total cost for Rep celebrations was \$12K.

The other revenue in the month was \$11K from training court fees (indoor courts and outdoor courts) and then café and other miscellaneous income. Sales of Swifts and Giants merch was \$321 which was the second highest month and reflected the change in selling to offer stock at small discount.

In August, HDNA purchased \$6K of trophies for NSG and have just placed an order for \$10K in September. The other costs were broadly in line with expectations.

PROFIT AND LOSS

	July	August	YTD
Revenue			
Registration	\$ 1	\$ 1	\$ 203
Rep Levies	\$ -	\$ 19	\$ 84
Books, Whistles & Tape	\$ -	\$ 0	\$ 5
Carnival Income	\$ -	\$ -	\$ 1
Sponsorship	\$ -	\$ 1	\$ 10
Other income	\$ 3	\$ 2	\$ 15
Indoor Court	\$ 2	\$ 2	\$ 13
Outdoor Court	\$ -	\$ 9	\$ 12
TOTAL	\$ 6	\$ 34	\$ 341
Costs			
Payroll			
Wages	\$ 3	\$ 3	\$ 38
Superannuation	\$ 0	\$ 0	\$ 4
	\$ 3	\$ 3	\$ 49
Operations			
Cleaning	\$ 3	\$ 2	\$ 20
Trophies & Gifts	\$ -	\$ 6	\$ 17
Audit/Accounting Fees	\$ -	\$ 1	\$ 9
Books, Whistles, Bandages	\$ -	\$ -	\$ 6
Event Expenses	\$ -	\$ 1	\$ 5
NNSW & Deregistration	\$ -	\$ -	\$ 4
Honourariums	\$ -	\$ -	\$ 2
Print, Post & Stationery	\$ 1	\$ 0	\$ 5
General/Sundry Expenses	\$ 1	\$ -	\$ 7
Uniforms	\$ -	\$ 1	\$ 5
Umpires	\$ -	\$ 0	\$ 0
Computer Services	\$ -	\$ 0	\$ 3
Executive Expenses	\$ -	\$ -	\$ 1
	\$ 6	\$ 12	\$ 85
Facilities			
Indoor Court Expenses	\$ -	\$ -	\$ 1
Repairs & Maintenance	\$ 6	\$ 0	\$ 17
	\$ 6	\$ 0	\$ 18
Reps			
Representative Teams	\$ -	\$ -	\$ -
Accommodation & Meals	\$ -	\$ -	\$ 15
Rep expenses - photos, banner	\$ 2	\$ -	\$ 3
Carnival Entries	\$ -	\$ -	\$ 2
Fitness & Training	\$ -	\$ -	\$ 1
NSW Netball Registrations	\$ -	\$ -	\$ 1
Umpires - Representative Teams	\$ -	\$ 6	\$ 7
Reps Equipment	\$ -	\$ -	\$ 1
Representatives Celebrations	\$ -	\$ 10	\$ 12
ML & NID Fees	\$ -	\$ -	\$ 3
Travel Expenses	\$ -	\$ -	\$ 5
State Championship Fees - all	\$ -	\$ -	\$ 14
	\$ 2	\$ 16	\$ 65
Total Expenses	\$ 17	\$ 32	\$ 217
Interest Income			\$ 11
Net Profit	-\$ 11	\$ 2	\$ 135



Reps Operating results YTD

Reps Income	
Rep Levies	\$ 84
	\$ 84
Reps Expenses	
Representative Teams	\$ -
Accommodation & Meals	\$ 15
Rep expenses - photos, banner	\$ 3
Carnival Entries	\$ 2
Fitness & Training	\$ 1
NSW Netball Registrations	\$ 1
Umpires - Representative Teams	\$ 7
Reps Equipment	\$ 1
Representatives Celebrations	\$ 12
ML & NID Fees	\$ 3
Travel Expenses	\$ 5
State Championship Fees - all	\$ 14
<i>Other Rep expenses to come - estimate</i>	<i>18</i>
	\$ 82
Reps operating result	\$ 2

Year to Date P&L

HDNA continues to expect to have an operating surplus for the year with income and costs balanced.

The Reps season is almost closed with just some Honorarium and uniform costs to come in for the winter season and summer series for the closed season comp. A summary operating statement highlights that reps look likely to come in at break even. This excludes HDNA carnival income which could be seen as being generated as a result of our rep programme.

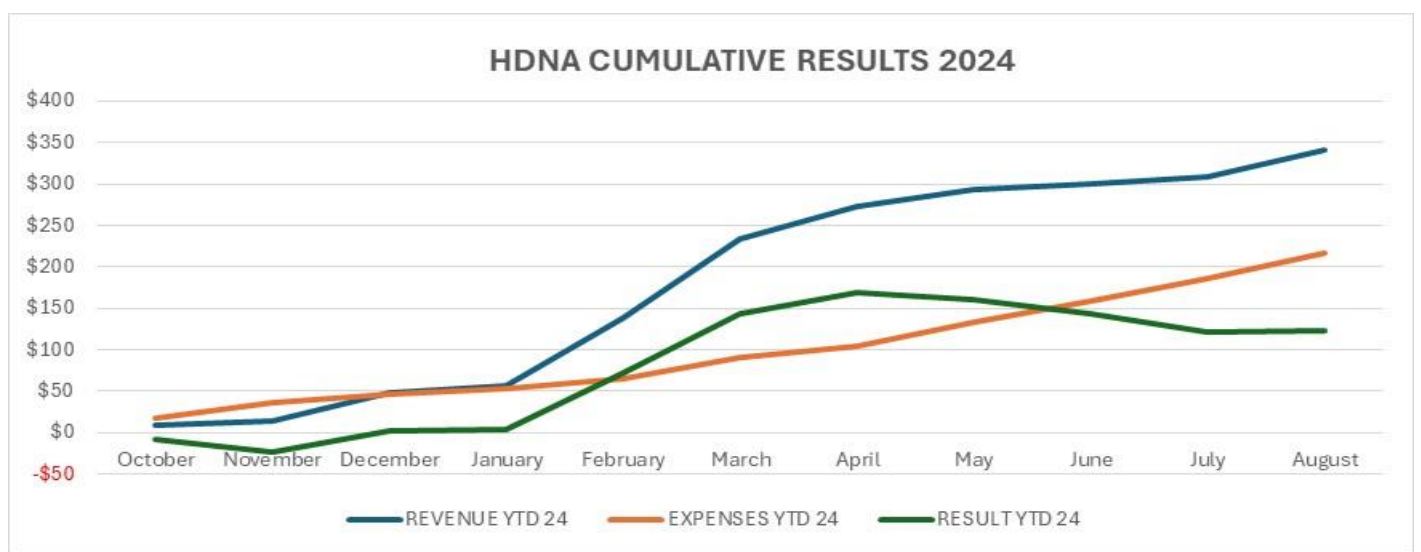
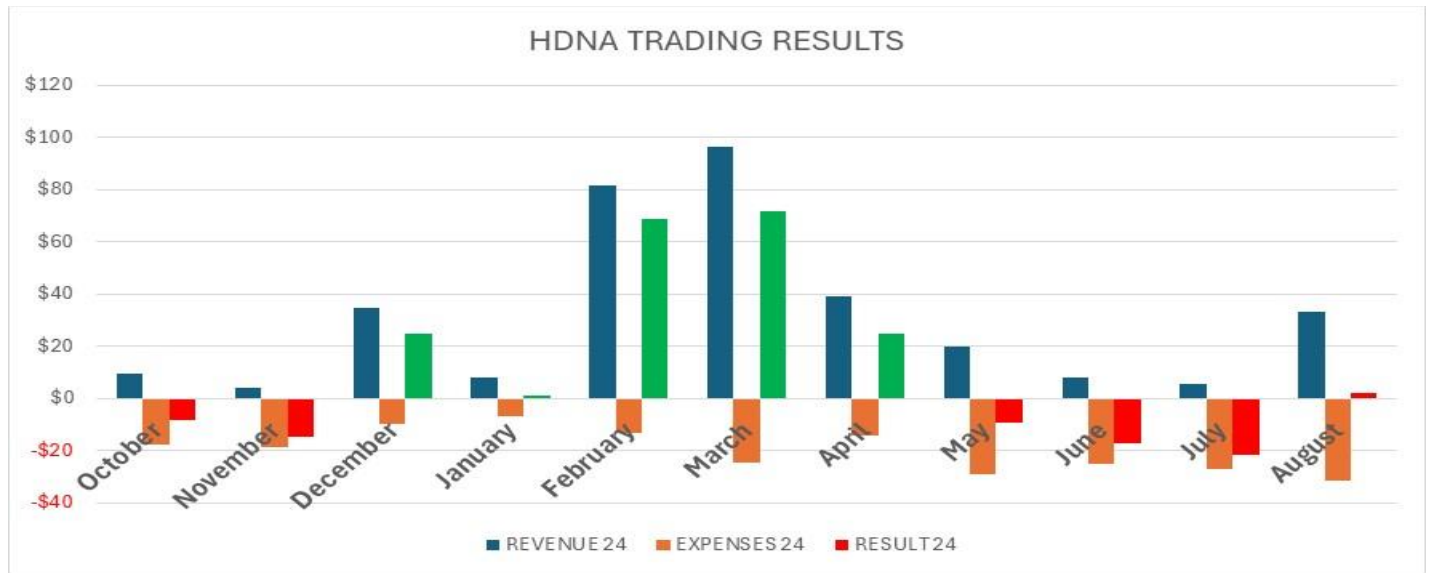
The Honorariums have just been settled for FY24 and this highlighted the opportunity to put in place a new process to ensure transparency and recognition of the work and travel incurred by the rep coaches.

I recommend that for future seasons the process is that the relevant Convenor submits their report on the Coaches and at the same time flags any changes to responsibilities that occurred during the season. It has been HDNA custom and practice to pay Honorarium in recognition of the time commitments and travel etc. incurred by coaches. The

Honorarium should be consistent across teams and metro and should be reduced if a coach was unable to complete the season unless there are exceptional circumstances to be taken into consideration.

The report is then reviewed by the Exec and payment of the honorarium as per the agreed rates is then approved by the President, Vice President, and Treasurer in consultation with the Convenors.

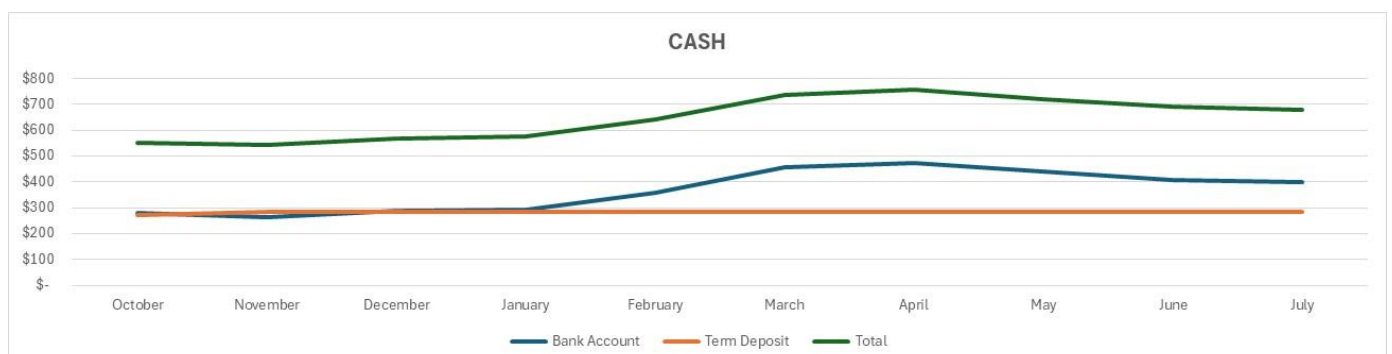
There have been no significant changes to the year-to-date trend in either revenue or costs. Continuing to play and not cancel full days has helped ensure that income remains steady.



Balance Sheet

The balance sheet remains strong with net assets continuing at \$1.2M. Of this the most significant asset remains \$0.7M of cash and a further \$0.5M relates to p[roperty].

HDNA has a cash balance of \$667K of which \$384K is held as cash at bank and a further \$283K on deposit.



There is an adjustment of \$20K that has been posted to the Balance sheet and is being carried. This will be cleared at year end.

	October	November	December	January	February	March	April	May	June	July	August
Cash - Bank	\$ 278	\$ 262	\$ 287	\$ 293	\$ 360	\$ 455	\$ 473	\$ 439	\$ 407	\$ 397	\$ 384
Term Deposit	\$ 272	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 283	\$ 283	\$ 283
Total Cash	\$ 550	\$ 545	\$ 569	\$ 575	\$ 642	\$ 738	\$ 755	\$ 721	\$ 690	\$ 680	\$ 667
Debtors	\$ 2	\$ 0	\$ 4	\$ 0	\$ 8	\$ 1	\$ 6	\$ 4	\$ 4	\$ -	\$ 7
Uniforms	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6
Petty Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -
Other Assets	\$ 8	\$ 7	\$ 10	\$ 6	\$ 14	\$ 7	\$ 13	\$ 10	\$ 10	\$ 6	\$ 13
Current Assets	\$ 558	\$ 551	\$ 579	\$ 581	\$ 656	\$ 745	\$ 768	\$ 731	\$ 700	\$ 686	\$ 680
Indoor Court - NBV	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21
Outdoor Court - NBV	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 458	\$ 458	\$ 458	\$ 458
Other Fixed Assets	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48
Fixed Assets	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 527	\$ 527	\$ 527	\$ 527
Total Assets	\$ 1,087	\$ 1,080	\$ 1,108	\$ 1,110	\$ 1,184	\$ 1,273	\$ 1,296	\$ 1,258	\$ 1,227	\$ 1,213	\$ 1,203
Creditors	-\$ 32	-\$ 28	-\$ 30	-\$ 30	-\$ 38	-\$ 54	-\$ 54	-\$ 23	-\$ 8	-\$ 13	-\$ 5
Payroll liabilities	-\$ 2	-\$ 3	-\$ 4	-\$ 5	-\$ 3	-\$ 4	-\$ 2	-\$ 4	-\$ 4	-\$ 5	-\$ 3
Total Liabilities	-\$ 35	-\$ 32	-\$ 34	-\$ 35	-\$ 41	-\$ 58	-\$ 56	-\$ 27	-\$ 12	-\$ 18	-\$ 8
Net Assets	\$ 1,052	\$ 1,048	\$ 1,073	\$ 1,075	\$ 1,143	\$ 1,215	\$ 1,241	\$ 1,231	\$ 1,215	\$ 1,192	\$ 1,195
Retained Earnings	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060
Current Year Earnings	-\$ 8	-\$ 12	\$ 13	\$ 14	\$ 83	\$ 155	\$ 180	\$ 171	\$ 154	\$ 132	\$ 135
Total Equity	\$ 1,052	\$ 1,048	\$ 1,073	\$ 1,075	\$ 1,143	\$ 1,215	\$ 1,241	\$ 1,231	\$ 1,214	\$ 1,192	\$ 1,195

Cash Movement

Cash movement in the month was an outflow of \$13K. This was from the payments for trophies and decrease in creditors of \$8K. The other cash flows essentially balanced.

Looking Forward

Budget

A review of the accounts and costs to date has indicated that there are no major cost differences anticipated as we start putting together next year's budget. The exception to this is the new uniforms which is covered elsewhere on the agenda.

There is a request for a payment of a deposit for the Junior rep dinner next year and this is reasonable given the dinner made a small surplus.

No details have yet been shared on the anticipated registration fee increases expected from NA and NNSW. Our operating costs remain fairly stable and are expected to rise in line with inflation (4-4.5%). It would be good to get an understanding of the Exec view on this and the potential impact on HDNA fees as part of the Budget.

Senior Representative Convenor

- Lisa thanks Jen for her two years of service as Senior Representative Convenor. She will work with Clare until the AGM in November
- Grading for Summer Series has been released. We have been graded into Div 1, Div 2, Div 4 & Div 6
- The coaching Honorariums for Metro League and Senior State Titles have been paid

Junior Representative Convenor

- Lisa congratulated Margaret on being re-elected as Junior Representative Convenor.
- We are still on the search for coaches for one State Titles team and Squads

Senior Registrar

- Nothing further to report

Junior Registrar

- Nothing further to report

Umpire Convenors

- Nothing further to report

Night Comp Convenor

- 80 teams have registered for Spring Night Comp.
- Grading will be done this Friday evening, and fixtures released next week

Administration Report

- The louvres on the indoor court need to be closed properly to avoid dirt and rain coming into the court.
- Hornsby Shire Council and Court Craft have been in contact to organise a time to fix the minor issues with courts 1 and 2. This will be organised for the off season.
- Sue has been contacted by Shoreline advising that the floor of the indoor court is due for resurfacing which we currently complete every three years. Sue will organise this for January/February 2025.
- ERNA has developed an Excel program to help with allocating players to games for rep selections. Jen has used this before and found it very helpful. Kirsten offered to have a look at the program and advise if it would be useful for us to purchase.

General Business

- Thank you to Sue and Lesley who have all the trophies and glasses ready for Grand Final on Saturday.
- Lisa went through the program for Grand Final day.
- Nominations have been received for all Executive positions for 2025. There are still a couple of Committee positions without nominations.

Meeting closed at 8.00 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 10 October 2024

Executive Meeting – Thursday 7 November 2024

3rd Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)