



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING

10 October 2024

Present: Lisa Robertson, Doug MacColl, Clare Ashpole, Margaret Coe, Madi Morris, Sophie Koutchavlis
Apologies: Peter Holman, Nicci Skene, Jen Baker, Kirsten Gossip
In attendance: Sue Watts
Meeting opened: 6.50 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meetings held on 12 September 2024 was moved by Clare Ashpole and seconded by Lisa Robertson. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0924-5	13/09/2024	Darren Blackwood, HSC - Notice of Proposed Hazard Reduction Activity
0924-6	13/09/2024	Jill Vernon, Netball NSW - NNSW Memo - Competitions Update
0924-7	13/09/2024	Jill Vernon, Netball NSW - Important info regarding 3 month fee - for kids under 9
1024-1	3/10/2024	Darren Blackwood, HSC - Hazard Reduction Notification 9-10 October 2024
1024-2	9/10/2024	Darren Blackwood, HSC - Hazard Reduction Notification 11-12 October 2024

EXECUTIVE REPORTS:

Treasurer

September Results

September trading results before year-end adjustments delivered a small loss of \$18K from Revenue of \$25K and expenses of \$43K. This was slightly worse than expectations. The additional loss was from processing the uniform of \$5K that I had wrongly anticipated as coming in during October. Rep results for the month were income of \$6k for Summer Series registration and costs of \$4K.

I anticipate the following additional adjustments will be processed as part of the year end audit. These are similar to prior year adjustments.

Depreciation	\$15k
Ground Hire	\$34k
Provisions	\$4k
Insurance	<u>\$33k</u>
Total	<u>\$86k</u>

In 2023 there was an affiliation fee processed of \$20k that will be followed up.

After allowing for these adjustments the year end results are anticipated to be:

	2024 \$'000	2023 \$'000	Change
Income	366	332	34
Costs	-348	-308	-40
Depreciation	-15	-15	0
Provisions	-4	-4	0
Operating Profit	-1	5	-6
Interest	14	5	9
Total Surplus	13	10	3

Broadly speaking the results for 2024 are similar to 2023. As a not-for-profit organisation, the results are expected to be a small surplus and HDNA have managed the income and costs in line with this.

Reps made a small surplus after allowing for an estimated further \$6k of expenses.

Reps Income

Rep Levies	\$ 90
	\$ 90

Reps Expenses

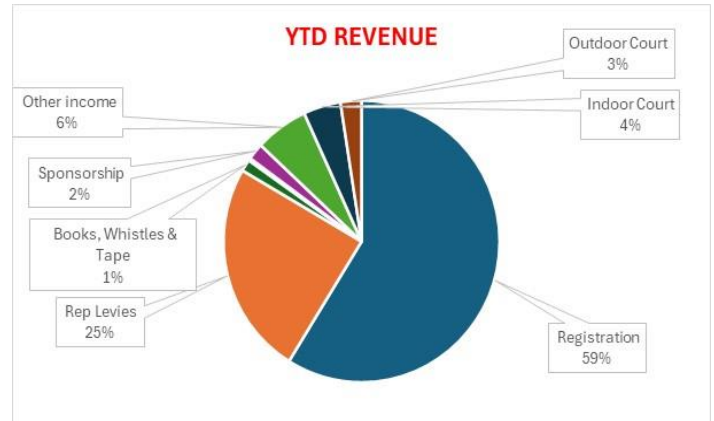
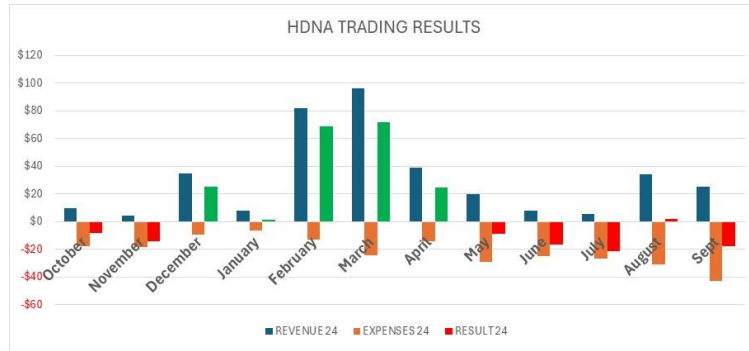
Representative Teams	\$ -
Accommodation & Meals	\$ 15
Rep expenses - photos, banner	\$ 3
Carnival Entries	\$ 2
Fitness & Training	\$ 1
NSW Netball Registrations	\$ 1
Umpires - Representative Teams	\$ 8
Reps Equipment	\$ 1
Representatives Celebrations	\$ 12
ML & NID Fees	\$ 7
Travel Expenses	\$ 5
State Championship Fees - all	\$ 14
<i>Other Rep expenses to come - estimate</i>	<i>6</i>
	\$ 76
Reps operating result	\$ 14

PROFIT AND LOSS – FY24 to FY23

Income	\$'000	\$'000	\$'000
	2024	2023	Variance
Books, Whistles & Tape	4	3	1
Swifts / GIANTS Merchandise	1	0	1
Canteen Income (Martha's Cafe)	10	10	0
Carnival Income	1	2	-1
Donations/Grants	2	0	2
Sponsorship	7	7	0
Umpire Hire Fees	0	0	0
Fines	0	0	0
Rep Teams Dinner	13	9	4
Rep and fundraising Levies	77	74	3
Indoor Court Income	16	10	6
Outdoor Court Income	9	6	3
Levies	0	0	0
Registration	215	205	10
Training Court Fees	7	5	2
Uniforms	1	1	0
Sundry Income	0	0	0
Total Income	366	332	34
Expenses			
Affiliation Fees	20	20	0
Audit/Accounting Fees	9	9	0
Bank Charges	0	0	0
Books, Whistles, Bandages	6	2	4
Cleaning	22	20	2
Computer Services	3	3	0
Deregistration Refunds	3	3	0
Carnival Expenses	2	1	1
Executive Expenses	1	2	-1
Event Expenses	5	6	-1
Filling Fees	0	0	0
General/Sundry Expenses	5	2	3
Trophies & Gifts	26	20	6
Ground Hire	34	34	0
Honourariums	16	14	2
Indoor Court Expenses	0	2	-2
Insurance	33	33	0
NSW Netball Registrations	1	1	0
Swifts and GIANTS Merchandise	3	3	0
Print, Post & Stationery	4	6	-2
Repairs & Maintenance	17	10	7
Representative Teams	0	0	0
Accommodation & Meals	15	24	-9
Fitness & Training	1	4	-3
ML & NID Fees	7	7	0
Representatives Celebrations	12	9	3
Rep expenses - photos, banner	3	3	0
Reps Equipment	1	5	-4
State Championship Fees - all	14	9	5
Travel Expenses	5	6	-1
Umpires - Representative Teams	8	9	-1
Security Monitoring	1	1	0
Physiotherapy	11	9	2
Umpires	2	2	0
Uniforms	11	6	5
Wages	41	38	3
Superannuation	5	4	1
Total Expenses	348	308	40
Depreciation	15	15	0
AL Provisions	4	4	0
	367	327	40
Operating Profit	-1	5	-6
Interest Income	14	5	9
Total surplus	13	10	3

Key – Blue are estimated adjustments at year end

HDNA Trading Results



Balance Sheet

The Balance sheet remains strong with Net Assets continuing at \$1.2m. Of this the most significant asset remains \$0.7m of cash and a further \$0.5m relates to Property.

HDNA has a cash balance of \$664k of which \$369k is held as cash at bank and a further \$283k on deposit.

The adjustments to the year end results will impact the Balance sheet but will be both debit and credits but are not expected to significantly impact the net assets.

Budget P&L FY2025

A tentative budget for FY25 has been set at breakeven.

Income	2024	FY25 Budget	Change to FY24	Main Movements
Books, Whistles & Tape	4	4	0	
Swifts / GIANTS Merchandise	1	2	1	
Canteen Income (Martha's Cafe)	10	10	0	
Carnival Income	1	1	0	
Donations/Grants	2	0	-2	• Donations/Grants reduced as these are typically one off and instead sponsorship has been increased.
Sponsorship	7	10	3	• Grants income has been included as nil and represents a potential upside.
Umpire Hire Fees	0	0	0	• Small increase in Rep dinner but this has been set at nil and is set at costs = income.
Fines	0	0	0	• Uniforms increased to reflect purchase of new uniforms (+\$5k)
Rep Teams Dinner	13	14	1	
Rep and fundraising Levies	77	77	0	
Indoor Court Income	16	16	0	
Outdoor Court Income	9	10	1	
Levies	0	0	0	
Registration	215	220	5	
Training Court Fees	7	8	1	
Uniforms	1	6	5	
Sundry Income	0	0	0	
Total Income	366	378	12	
Expenses				Expenses
Affiliation Fees	20	20	0	These have been held broadly in line with 2024 with small inflationary increases in services such as cleaning, computer services and Physio (\$3k in total)
Audit/Accounting Fees	9	9	0	
Bank Charges	0	0	0	
Books, Whistles, Bandages	6	6	0	
Cleaning	22	23	1	
Computer Services	3	4	1	
Deregistration Refunds	3	3	0	
Carnival Expenses	2	2	0	
Executive Expenses	1	2	1	
Event Expenses	5	6	1	A small increase for council rent has been included (\$1k).
Filling Fees	0	0	0	
General/Sundry Expenses	5	5	0	
Trophies & Gifts	26	26	0	Insurance has been increased by \$2k but this is an estimate and potential insurance increase could be higher. This is a risk.
Ground Hire	34	35	1	
Honourariums	16	16	0	
Indoor Court Expenses	0	0	0	
Insurance	33	35	2	
NSW Netball Registrations	1	1	0	Fitness and training has been increased by \$3k following the discussions around increasing this at the recent Rep Convenor elections.
Swifts and GIANTS Merchandise	3	2	-1	
Print, Post & Stationery	4	4	0	
Repairs & Maintenance	17	25	8	
Representative Teams		0	0	
Accommodation & Meals	15	15	0	Rep equipment has increased by \$4k following a discussion about purchasing new balls and other equipment.
Fitness & Training	1	4	3	
ML & NID Fees	7	8	1	
Representatives Celebrations	12	14	2	
Rep expenses - photos, banner	3	3	0	
Reps Equipment	1	5	4	Wages have been increased in line with the fair work award increase. It also includes the increase in superannuation.
State Championship Fees - all	14	14	0	
Travel Expenses	5	5	0	
Umpires - Representative Teams	8	8	0	
Security Monitoring	1	1	0	
Physiotherapy	11	12	1	
Umpires	2	2	0	
Uniforms	11	10	-1	
Wages	41	43	2	
Superannuation	5	5	0	
Total Expenses	348	373	25	
Depreciation	15	15	0	
AL Provisions	4	4	0	
	367	392	25	
Operating Profit	-1	-14	-13	
Interest Income	14	14	0	
Total surplus	13	0	-13	

Fees for Discussion

The following draft fees are included within the budget.

HDNA have been based upon a 3% increase which is then rounded up or down.

The highest increase is in Night Competition at \$15 or approx. \$2 per person. If a player is only playing in the night competition, then they will also face an increase in rego of \$5-7 which keeps the total cost of participation per player below \$10.

Reviewing the attached fees for reasonableness they are likely to be highly competitive compared to cost of participation in other sports and represent circa \$20 to \$25 a game.

The NA and NNSW are estimates and subject to confirmation

Draft HDNA fees

	2025 HDNA Fee	2024 HDNA Fee	increase	2025 NNSW + NA estimate	2024 NNSW + NA	increase	Total 2025 Estimate	Total 2024	increase
Winter Junior Competition (individual) - incl Set & GO – 12 months	98	95	3	95	86	9	193	181	12
Winter Senior Competition (individual) - incl Cadets – 12 months	98	95	3	115	109	6	213	204	9
Non-playing	0	0	0	0	0	0	0	0	0
All Abilities	7	7	0	45	43	2	52	50	2
Night Competition (team entry)**	315	300	15	0	0	0	315	300	15
Winter Competition Junior half season (week 7) – 6 months	52	50	2	65	62	3	117	112	5
Winter Competition Senior half season (week 7) – 6 months	52	50	2	85	80	5	137	130	7
Senior Player (individual) – 3 months	26	25	1	55	49	6	81	74	7
Junior Player (individual) – 3 months	26	25	1	40	37	3	66	62	4
One Day Player (individual)	2	2	0	20	18	2	22	20	2

Representative fees have been held at no increase. This is on the back of a small surplus in 2024 and also the new uniform costs that will be faced by rep players.

Senior Representative Fees - draft

Competition	Item	FY25	LAST YEAR
Metro League*	Trial Fee (refundable if not selected)	100	100
	Playing Fee (once selected)	360	360
	ML TOTAL FEE (HDNA)	460	460
	Venue Entry	Own expense	Own expense
	NNSW Registration	Own expense	Own expense
Summer Series*	Nomination fee (refundable if not selected)	50	50
	Playing Fee (once selected)	140	140
	SUMMER SERIES TOTAL FEE (HDNA)	190	190
	Venue Entry	Own expense	Own expense
	NNSW Registration	Own expense	Own expense
State Titles	Nomination fee	0	0
	SENIOR STATE TITLES TOTAL FEE (HDNA)	200	200
	NNSW Registration	Own expense	Own expense

* the trial (or nomination) fee forms part of the total fee and is payable if the player is selected without trialling

Junior Representative Fees - draft

2024 11-15 Representative Fees	FY25	LY	FY25	LY	FY25	LY
	11s		12-13s		14s-15s	
Trial Fee (non-refundable)	30	30	30	30	30	30
Phase I (non-refundable)	50	50	50	50	50	50
Phase II (incl. fitness)	150	150	250	250	250	250
HDNA Comp (14 & 15s)*			130	130	130	130
11s and Development Team Fees	230	230	460	460	460	460
Phase III (State Titles Team)			250	250	250	250
State Titles Team Fees			710	710	710	710

* Does not include relevant Junior Registration fee with NNSW

Senior Representative Convenor

- Nominations are open for 2025 DOOLEYS Metro League and HART Senior State Titles. Closing date is 1 November.
- Presentation afternoon tea will be held on Saturday 2 November.

Junior Representative Convenor

- We are still short coaches for one team and our 12, 13, 14 and 15 squads. Will put out a Social Media post with link to our website for commitments and honorariums.
- We are holding both Intermediate and Development coaching courses in November. MC is struggling to get the required number of players for this.

Senior Registrar

- Nothing to report

Junior Registrar

- Nothing to report

Umpire Convenors

- The umpires committee held an end of season dinner where they discussed what worked or didn't work in the past season. They have already started planning for next season.
- There was a discussion on the reimbursement for umpires who umpire for the HDNA teams in the Winter competition, especially with the 12 and 13 HDNA teams playing in the Junior competition.
- Summer series starts next week. We have some senior umpires who have been asked to coach for NNSW – Kirsten Gossip, Lauren Leckie, Mikala Smith, Madi Morris.

Night Comp Convenor

- We have completed round 2 and it is off to a good start.
- There was discussion regarding the start dates of the 2025 Spring Competition in relation to school holidays.

OTHER REPORTS:

Indoor Court Committee

- Sue has contacted Karcher to service the indoor court floor cleaner.
- The goal post at the far end is wobbly – looks like the bracket in the floor is broken.

Administration Report

- Documentation for our FY24 Audit has been submitted.
- Funding agreement has also been submitted for the \$18,000 grant that we have received.

General Business

- Lisa has completed a grant application for some security cameras around the building to be submitted to Julian Lesser's Office (Member for Berowra).
- Lisa is working on the process of changing our by-laws to policies to be put to Council at the AGM. These have been distributed to the Executive for comment.

Meeting closed at 8.30 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 7 November 2024

3rd Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)