



**HILLS DISTRICT NETBALL ASSOCIATION**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**

**6 June 2024**

**Present:** Peter Holman, Clare Ashpole, Nicci Skene, Margaret Coe, Kirsten Gossip, Madi Morris, Lisette Smith

**Apologies:** Lisa Robertson, Linda Wilton, Sophie Koutchavlis, Jen Baker, Doug MacColl

**In attendance:** Sue Watts

**Meeting opened:** 6.30 pm

**MINUTES AND ACTIONS FROM PREVIOUS MEETING**

Due to sickness and overseas travel, the May minutes weren't completed at the time of this meeting. They will be presented at the July Executive meeting.

**CORRESPONDENCE:**

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0524-6	10/05/2024	Zoe Cooke, HSC - Reconstruction of Courts 1 and 2 - Pennant Hills Park - Completion of Works
0524-7	10/05/2024	Zoe Cooke, HSC - Reconstruction of Courts 1 and 2 - Pennant Hills Park - Project Expenditure Summary
0524-8	14/05/2024	Jillian Vernon, Netball NSW - Concussion Education
0524-9	20/05/2024	Jillian Vernon, Netball NSW - Update
0524-10	21/05/2024	Andrew Wright, HSC - Pennant Hills Park Power Outage 20 June 2024
0524-11	22/05/2024	Jillian Vernon, Netball NSW - Introducing the Netball NSW Netty Way
0524-12	22/05/2024	Kaila Lawrence, Netball NSW - 2024 HART Junior State Titles - Update #1
0524-13	23/05/2024	Jillian Vernon, Netball NSW - HART Senior State Titles - SSN Ticket Offers
0524-14	27/05/2024	Stacy Harding, Netball NSW - 2024 Netball NSW Men's Metro League Entries OPEN
0624-1	1/06/2024	Kaila Lawrence, NNSW - 2024 HART Senior State Titles - Update #3
0624-2	5/06/2024	Stacy Harding, NNSW - HART Senior State Titles Managers Meeting

**REPORTS:**

**Treasurer**

**May Results**

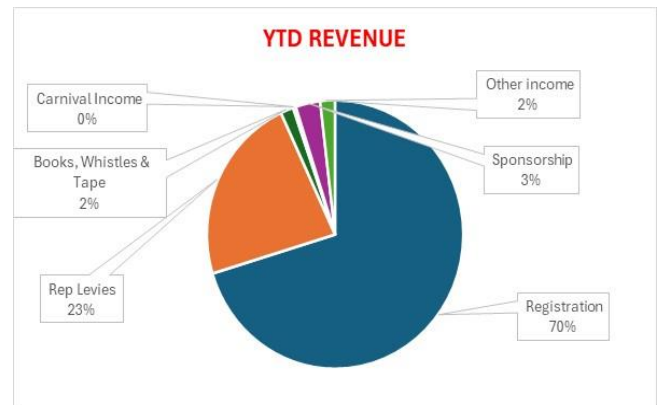
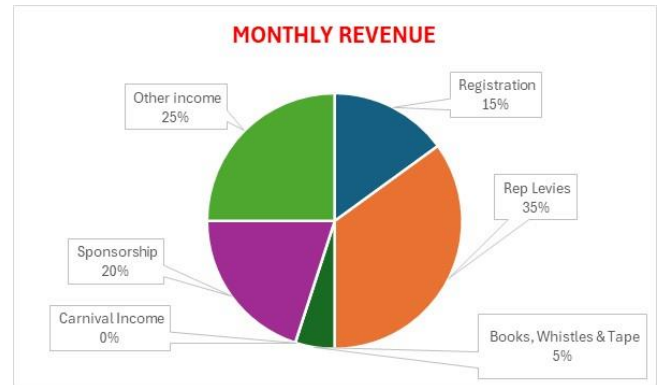
May delivered a loss of \$5K from Revenue of \$20K and expenses of \$25K. YTD surplus is \$158K.

There were some small movements in registration in the month with income of \$3K and refunds of \$4K. Rep levies were the largest income in the month at \$7K. This was matched by Rep costs of \$6K which reflects the lead up to

state. The main expense in the month was on repairs and maintenance to the Indoor Court. This was in line with the approved costs. HDNA continue to expect to have an operating surplus for the year.

## **PROFIT AND LOSS**

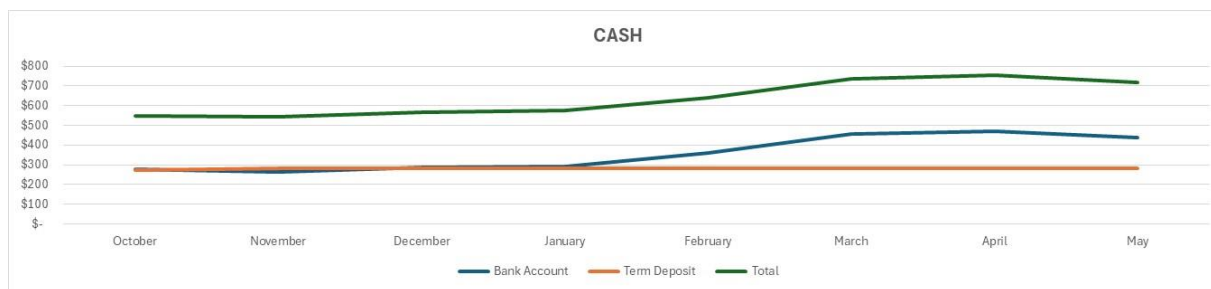
	May	YTD
<b>Revenue</b>		
Registration	\$ 3	\$ 198
Rep Levies	\$ 7	\$ 64
Books, Whistles & Tape	\$ 1	\$ 5
Carnival Income	\$ 0	\$ 1
Sponsorship	\$ 4	\$ 9
Other income	\$ 5	\$ 5
Indoor Court		\$ 10
Outdoor Court		\$ 3
<b>TOTAL</b>	<b>\$ 20</b>	<b>\$ 294</b>
<b>Costs</b>		
<b>Payroll</b>		
Wages	\$ 5	\$ 29
Superannuation	\$ 1	\$ 3
	<b>\$ 6</b>	<b>\$ 32</b>
<b>Operations</b>		
Cleaning	\$ 2	\$ 13
Trophies & Gifts	\$ 0	\$ 11
Audit/Accounting Fees	\$ 1	\$ 8
Books, Whistles, Bandages	\$ 0	\$ 5
Event Expenses	\$ -	\$ 3
Deregistration Refunds	\$ 1	\$ 3
Honourariums	\$ -	\$ 2
Print, Post & Stationery	\$ 0	\$ 3
General/Sundry Expenses	\$ 0	\$ 2
Uniforms	\$ -	\$ 2
Umpires	\$ -	\$ 0
Computer Services	\$ 1	\$ 2
Executive Expenses	\$ -	\$ 1
Bank Charges	\$ -	\$ 0
Security Monitoring	\$ 0	\$ 0
Filing Fees	\$ -	\$ 0
Affiliation Fees	\$ -	\$ 0
Insurance	\$ -	\$ 0
	<b>\$ 4</b>	<b>\$ 54</b>
<b>Facilities</b>		
Indoor Court Expenses	\$ 0	\$ 0
Repairs & Maintenance	\$ 9	\$ 11
	<b>\$ 9</b>	<b>\$ 11</b>
<b>Reps</b>		
Representative Teams	\$ -	\$ -
Accommodation & Meals	\$ -	\$ 3
Rep expenses - photos, banner	\$ 1	\$ 1
Carnival Entries	\$ 5	\$ 7
Fitness & Training	\$ -	\$ 1
NSW Netball Registrations	\$ 0	\$ 1
Umpires - Representative Teams	\$ -	\$ 1
Reps Equipment	\$ 0	\$ 1
Representatives Celebrations	\$ 0	\$ 2
ML & NID Fees	\$ 0	\$ 3
Travel Expenses	\$ -	\$ 5
State Championship Fees - all	\$ -	\$ 5
	<b>\$ 6</b>	<b>\$ 30</b>
<b>Total Expenses</b>	<b>\$ 25</b>	<b>\$ 127</b>
Interest Income	\$ -	\$ 11
<b>Net Profit</b>	<b>-\$ 5</b>	<b>\$ 178</b>



## Balance Sheet

The Balance sheet remains strong with Net Assets of over \$1.2M. Of this the most significant asset is \$0.7M of cash and a further \$0.5M relates to Property.

HDNA has a cash balance of \$721K of which \$439K is held as cash at bank and a further \$282K on deposit.



Cash	October	November	December	January	February	March	April	May
Bank Account	\$ 278	\$ 262	\$ 287	\$ 293	\$ 360	\$ 455	\$ 473	\$ 439
Term Deposit	\$ 272	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282
<b>Total</b>	<b>\$ 550</b>	<b>\$ 545</b>	<b>\$ 569</b>	<b>\$ 575</b>	<b>\$ 642</b>	<b>\$ 738</b>	<b>\$ 755</b>	<b>\$ 721</b>

HDNA have debtors of \$6K and hold uniform stock of \$6K against total creditors of \$56K. This is not considered a risk. The creditors include payroll liabilities of \$4K representing leave and taxes.

There is an adjustment of \$20K that has been posted to the Balance sheet and is being carried. that will be cleared at year end.

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<b>Total Cash</b>	<b>\$ 550</b>	<b>\$ 545</b>	<b>\$ 569</b>	<b>\$ 575</b>	<b>\$ 642</b>	<b>\$ 738</b>	<b>\$ 755</b>	<b>\$ 721</b>
Debtors	\$ 2	\$ 0	\$ 4	\$ 0	\$ 8	\$ 1	\$ 6	\$ 4
Uniforms	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6
Petty Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -
<b>Other Assets</b>	<b>\$ 8</b>	<b>\$ 7</b>	<b>\$ 10</b>	<b>\$ 6</b>	<b>\$ 14</b>	<b>\$ 7</b>	<b>\$ 13</b>	<b>\$ 10</b>
<b>Current Assets</b>	<b>\$ 558</b>	<b>\$ 551</b>	<b>\$ 579</b>	<b>\$ 581</b>	<b>\$ 656</b>	<b>\$ 745</b>	<b>\$ 768</b>	<b>\$ 731</b>
Indoor Court - NBV	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21
Outdoor Court - NBV	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 458
Other Fixed Assets	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48
<b>Fixed Assets</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 529</b>	<b>\$ 527</b>
<b>Total Assets</b>	<b>\$ 1,087</b>	<b>\$ 1,080</b>	<b>\$ 1,108</b>	<b>\$ 1,110</b>	<b>\$ 1,184</b>	<b>\$ 1,273</b>	<b>\$ 1,296</b>	<b>\$ 1,258</b>
Creditors	-\$ 32	-\$ 28	-\$ 30	-\$ 30	-\$ 38	-\$ 54	-\$ 54	-\$ 23
Payroll liabilities	-\$ 2	-\$ 3	-\$ 4	-\$ 5	-\$ 3	-\$ 4	-\$ 2	-\$ 4
<b>Total Liabilities</b>	<b>-\$ 35</b>	<b>-\$ 32</b>	<b>-\$ 34</b>	<b>-\$ 35</b>	<b>-\$ 41</b>	<b>-\$ 58</b>	<b>-\$ 56</b>	<b>-\$ 27</b>
<b>Net Assets</b>	<b>\$ 1,052</b>	<b>\$ 1,048</b>	<b>\$ 1,073</b>	<b>\$ 1,075</b>	<b>\$ 1,143</b>	<b>\$ 1,215</b>	<b>\$ 1,241</b>	<b>\$ 1,231</b>
Retained Earnings	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060
Current Year Earnings	-\$ 8	-\$ 12	\$ 13	\$ 14	\$ 83	\$ 155	\$ 180	\$ 171
<b>Total Equity</b>	<b>\$ 1,052</b>	<b>\$ 1,048</b>	<b>\$ 1,073</b>	<b>\$ 1,075</b>	<b>\$ 1,143</b>	<b>\$ 1,215</b>	<b>\$ 1,241</b>	<b>\$ 1,231</b>

As noted in April it is estimated that HDNA requires cash of \$200K each year to cover costs. Further work is ongoing on this working cash balance and a recommendation to place additional cash on deposit will be brought to the July Exec meeting.

## Senior Representative Convenor

- Senior State Titles this coming weekend. We have teams in Opens & U17's Championship Division.
- A player from our Metro League Team 4 will be helping out Westlakes at SST this weekend in the U17s.

## Junior Representative Convenor

- The U15s will be attending Senior State Titles this weekend.
- Junior State Titles are four weeks away. Teams are preparing well.

## Senior Registrar

- Three or four late registrations are still being received each week.
- Normanhurst asked if HDNA would reimburse fees for a player who was injured in Round 1 and is now out for the remainder of the season. As this player has already taken the court, there is no refund.

## Junior Registrar

- Juniors are still receiving late registrations.
- Clubs are still having issues with the borrowing rules. Sue will add information regarding borrowing to the weekly club email.
- NSG was regraded after Round 4. The grading committee will have another look at the teams after Round 9 and regrade if necessary. Teams will then play the final 5 rounds in indicative grading for next season.
- Grading for U10s will be looked at after Round 6.

## Umpire Convenors

- Nominations have been made for SST and JST umpires. We had a surplus of umpires wanting to attend so it has meant we can loan our umpires to regional associations that sometimes struggle.
- NSW will be selecting umpires for development programs, Summer Series and Metro League so it's a good opportunity for the umpires but also for Hills to send those we believe show potential. The umpires selected are being given priority coaching during Saturday games in the lead up and at carnivals prior to the June and July competitions. It's been excellent being able to send some of our senior more experienced umpires along with some fresh new faces for the 3 day comp – we wish them all luck!

### Senior State Titles:

Abby Chapman - WPH  
Sapna Mistry - Cherrybrook  
Mia La Torraca - Galston  
Georgia Buckle - Normanhurst  
Ash Morris - Beecroft  
Kirsten Gossip - Ryde Sapphires  
*Attending for Wollondilly:*  
Emerald Murray-Joseph - Normanhurst

### Junior State Titles:

Sophia Cura - Normanhurst  
Annaliese Dunn - Normanhurst  
Ava Barroccu - Cherrybrook  
Zoe Wilmshurst - WPH  
Mikala Smith - PHNC  
Imogen Taylor - Beecroft  
Madison (Madi) Morris - PHNC  
*Attending for Coolamon:*  
Charlotte Thornhill - WPH  
Elizabeth (Lizzy) Travers - PHNC  
Monique Travers - PHNC

- **3:45pm Umpire Shortage**

We are still short on umpires at 3:45pm with some teams having no umpire allocated to them for the season. This means that the Umpire Convenors have been working tirelessly to cover using bye umpires or once off covers but due to injury, illness, life events and so on we're struggling to make sure every game has

an umpire. During Rounds 3 and 4, teams needed to pull an umpire from a team player or someone at the courts.

We emailed each club convenor, president and secretary to update them following round 4. We suggested that if teams are without an umpire for 3:45pm games, after the umpire pool from the clubs has been exhausted, the team manager should be emailed during the week using a template we provided. This gives the teams notice to be able to assist us in finding an umpire for their game where the club has been unable to source someone. We find teams can sometimes pull in a favour from a sister or friend that the umpire convenors don't have access to.

This communication was well received by the clubs, and we are looking forward to a collaborative effort just in the 3:45pm timeslot to make sure everyone can play their games as normal. This process aims to avoid having a player needing to come off to umpire, or in the worst case, forfeit.

An email will be sent to all 3:45pm teams prior to Round 6 advising the process we're implementing and reminding them to please be kind to their umpires as many are fill-ins. There has been a lot of feedback regarding negative player behaviour at this time.

- **Round 8 is the Umpire Appreciation Round.**

Umpire Convenors will provide Sue and Dom with some preliminary information to send out prior to Round 7 and then promote more strongly in the lead up to Round 8.

It will run the same as last year with a lolly guessing competition and provide information on how to start umpiring/club convenor contacts on a table near control.

Each team will be expected to bring a token of appreciation for their umpire to be exchanged at half time during the round of applause - for most games this is one token per team. Where we have two beginner umpires per team, these divisions will be reminded to bring two items.

There shouldn't be any financial contribution to this event - the token of appreciation can be a handwritten note of thanks, a flower from the garden, or a small bag of red frogs or a small chocolate bar. We thank those teams that went above and beyond last year!

## **Night Comp Convenor**

No report

## **Indoor Court**

- The floor of the indoor court has been fixed.
- The roof leak needs to be fixed. Sue is having difficulty in finding someone to quote on this. She will be contacting Netball NSW to ask if they have a roofing contractor.
- The toilet in the indoor court and upstairs are being fixed this week.
- We have quotes for painting and general maintenance in the indoor court but feel that fixing the leak is the main priority now. These other jobs are on hold.

## **Carnival and Events**

- The Hills Carnival was a great day.
- We will look at holding our carnival earlier in the season for next year in the hope of attracting more teams attending. The last couple of years we have competed with larger associations who have held carnivals on the same day

## **Administration Report**

No report

## **General Business**

- Discussion was had in regard to the signing on process :
  - Teams are responsible for ticking off players who are playing and collecting the score board. If players aren't ticked as playing this may affect their qualification for the finals series.
  - As we are now in week 6 of the competition, there will be one reminder to collect the score board before the commencement of the timeslot. Games cannot start until the scoreboard is at the court.
- Matt from Valour approached Pete regarding gifting an umpire a Valour Umpiring Jacket. This was gratefully accepted, and they have agreed to do this for an umpire each week. Lisa also discussed with the HDNA Valour sales representative, Katherine Kurek, about white jackets for our Umpires Committee.
- Madi has also been approached by Netball Warehouse about promoting their umpiring clothing range.
- The Executive also agreed to supplying the umpires committee with HDNA shorts. Margaret advised that we do hold some stock of these shorts.
- Thank you to Madi for all her hard work for the recent grants that have been lodged.

## **Meeting closed at 8.20 pm**

### **UPCOMING MEETINGS:**

Executive Meeting – Thursday 11 July 2024

President's Meeting – Thursday 25 July 2024

Executive Meeting – Thursday 22 August 2024

2<sup>nd</sup> Council Meeting – Wednesday 28 August 2024

Executive Meeting – Thursday 12 September 2024

Executive Meeting – Thursday 10 October 2024

Executive Meeting – Thursday 7 November 2024

3<sup>rd</sup> Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)