



**HILLS DISTRICT NETBALL ASSOCIATION**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**

**9 May 2024**

**Present:** Lisa Robertson, Peter Holman, Doug MacColl, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Kirsten Gossip, Madi Morris, Sophie Koutchavlis

**Apologies:** Lisette Smith

**In attendance:** Sue Watts

**Meeting opened:** 7 pm via Zoom

**MINUTES AND ACTIONS FROM PREVIOUS MEETING**

Confirmation of the Minutes of the Executive Committee meeting held on 11 April 2024 was moved by Sophie Koutchavlis and seconded by Kirsten Gossip. The minutes were **approved** by the Committee.

**CORRESPONDENCE:**

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0424-4	10/04/2024	Patrick O'Malveney, Netball NSW - HART Senior State Titles Update #2
0424-5	12/04/2024	Chris Hall, Netball NSW - Bench Official Training Sessions
0424-6	12/04/2024	Gillian Cotter, Netball NSW - NA Concussion Guidelines
0424-7	16/04/2024	Kaila Lawrence, Netball NSW - 2024 DOOLEYS Metro League - April Update #2
0424-8	17/04/2024	Katherine Mangion, HSC - Notice of Planned Burn
0424-9	19/04/2024	Jillian Vernon, Netball NSW - Please Read and Share with Clubs - NNSW Memo - Policy Update
0424-10	24/04/2024	Kaila Lawrence, Netball NSW - 2024 HART Senior State Titles - Update #1
0424-11	26/04/2024	Jillian Vernon, Netball NSW - EOI Open - Anne Clark BEM Service Award Panel & Historical and Archive Panel
0524-1	3/05/2024	Kaila Lawrence, Netball NSW - DOOLEYS Metro League - April Update #3
0524-2	6/05/2024	Simon Lowes, Department of Social Services - Successful Application for Volunteer Grant
0524-3	7/05/2024	Karen Jones, Office of Sport - Unsuccessful Application for Level the Playing Field Program 23/24
0524-4	8/05/2024	Betta Fire Protection - Notice of Appointment
0524-5	8/05/2024	Karen Jones, Office of Sport - Listed on Reserve List for Level the Playing Field Program 23/24

**REPORTS:**

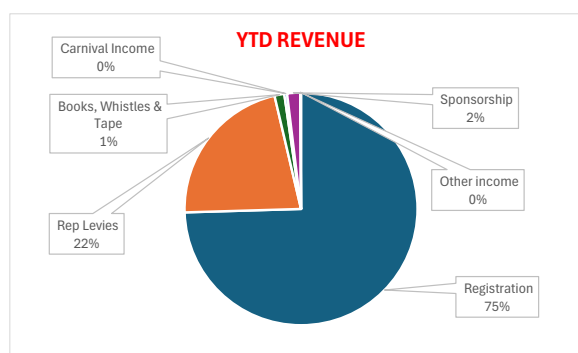
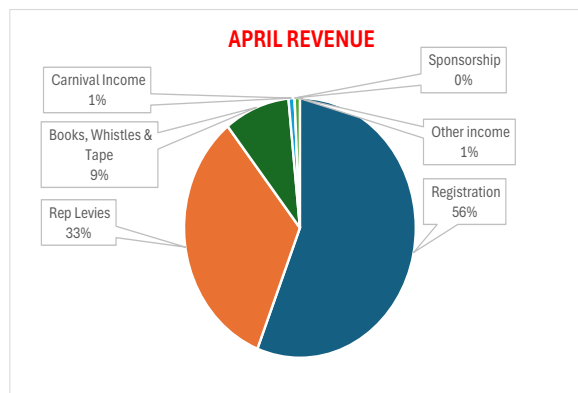
**Treasurer**

April delivered a surplus of \$23K from Revenue of \$37K and expenses of \$14K. YTD surplus is \$158K.

Registrations continue to drive the income at 56% of April revenue (\$21K) with late registrations. Year to Date registrations income is 75% (\$195K). Rep levies are \$57K year to date and are 22% of income.

The main monthly costs were wages (\$3K) and cleaning (\$2K). With the Winter competition starting there were deregistration refunds (\$2K) and purchases of books and whistles (\$1K). Carnivals and Reps costs were \$2K. Depreciation has not been charged year to date and is a year end adjustment. Prior to making this adjustment HDNA can expect to have an operating surplus. Further work will be done during the month on providing an estimated year-end position.

<b>PROFIT AND LOSS</b>		
	April	YTD
<b>Revenue</b>		
Registration	\$ 21	\$ 195
Rep Levies	\$ 12	\$ 57
Books, Whistles & Tape	\$ 3	\$ 4
Carnival Income	\$ 0	\$ 1
Sponsorship	\$ -	\$ 5
Other income	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 37</b>	<b>\$ 262</b>
<b>Costs</b>		
Wages	\$ 3	\$ 24
Deregistration Refunds	\$ 2	\$ 2
Representatives Celebrations	\$ 2	\$ 2
Cleaning	\$ 2	\$ 11
ML & NID Fees	\$ 1	\$ 3
Books, Whistles, Bandages	\$ 1	\$ 5
General/Sundry Expenses	\$ 1	\$ 2
Repairs & Maintenance	\$ 1	\$ 2
Superannuation	\$ 0	\$ 3
Print, Post & Stationery	\$ 0	\$ 3
NSW Netball Registrations	\$ 0	\$ 1
Rep expenses - photos, banner	\$ 0	\$ 0
Computer Services	\$ 0	\$ 2
Security Monitoring	\$ 0	\$ 0
Indoor Court Expenses	\$ 0	\$ 0
Audit/Accounting Fees	\$ 0	\$ 7
Carnival Entries	\$ 0	\$ 1
Reps Equipment	\$ 0	\$ 1
Bank Charges	\$ 0	\$ 0
Trophies & Gifts	\$ -	\$ 11
Travel Expenses	\$ -	\$ 5
State Championship Fees - all	\$ -	\$ 5
Event Expenses	\$ -	\$ 3
Accommodation & Meals	\$ -	\$ 3
Uniforms	\$ -	\$ 2
Other	\$ -	\$ 5
	<b>\$ 14</b>	<b>\$ 104</b>
<b>Surplus</b>	<b>\$ 23</b>	<b>\$ 158</b>



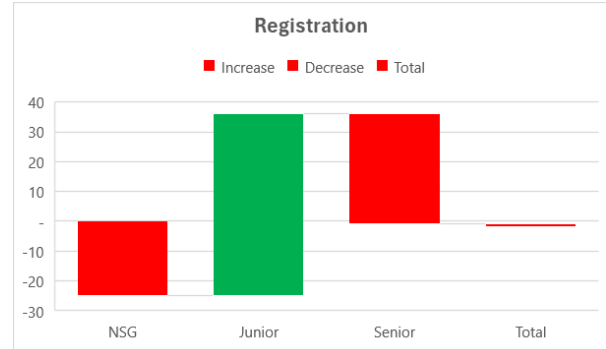
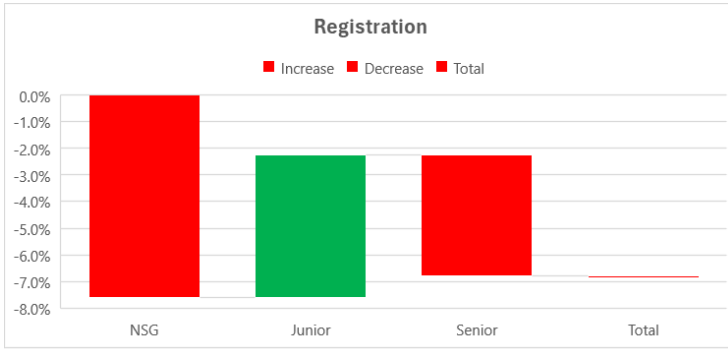
## Registrations

With final registrations coming in during April the registration number for players year on year is flat at 2,281 (2,282 2023). This represents approximately 2.2% of total registered players in NNSW.

NNSW includes volunteer registrations in total numbers but as these are now free registration they have been excluded from the below numbers.

The average income per player is \$79.77 (2023 \$77.77) and is up 2.5% year on year.

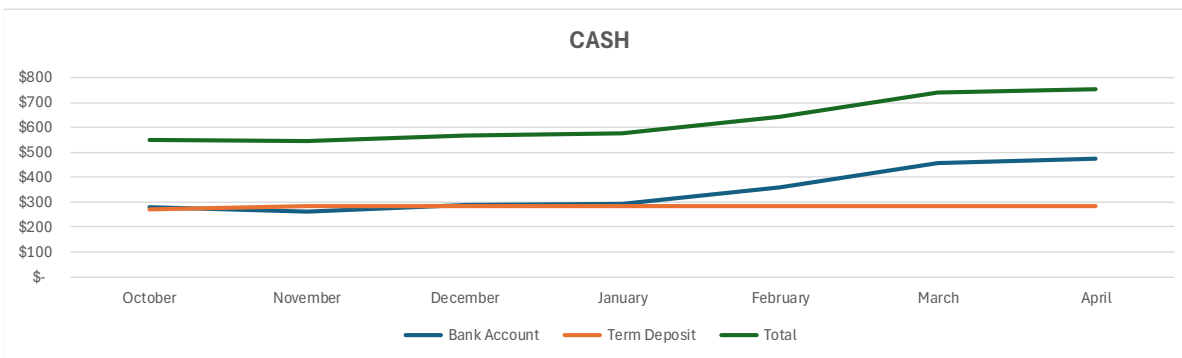
**NSG are down 25 players, Seniors are down 37 players, but Juniors increased by 61 players.**



	NSG	Junior	Senior	Total	Income	Ave
Winter Comp 24	304	1,201	776	2,281	\$ 181,962	\$ 79.77
Winter Comp 23	329	1,140	813	2,282	\$ 177,480	\$ 77.77
Movement Players	- 25	61	- 37	1	4,482	2
Movement %	-7.6%	5.4%	-4.6%	0.0%	2.5%	2.6%

## Balance Sheet

The Balance sheet remains strong with Net Assets of over \$1.2M. However, \$0.5M relates to property, buildings and fixture and fittings which are not readily realizable assets. HDNA has a cash balance of \$755K of which \$473K is held as cash at bank and a further \$282K on deposit.



Cash	October	November	December	January	February	March	April
Bank Account	\$ 278	\$ 262	\$ 287	\$ 293	\$ 360	\$ 455	\$ 473
Term Deposit	\$ 272	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282
<b>Total</b>	<b>\$ 550</b>	<b>\$ 545</b>	<b>\$ 569</b>	<b>\$ 575</b>	<b>\$ 642</b>	<b>\$ 738</b>	<b>\$ 755</b>

HDNA have debtors of \$6K against total creditors of \$54K. This includes \$48K for suppliers and 5K for tax. There are payroll liabilities of \$2K. Further work will be done on creditors during May.

Reviewing ongoing operational costs, it is estimated that HDNA requires cash of \$200K each year to cover costs. Further work is required to analyze this, but it suggests that additional cash could be placed on a term deposit to generate additional interest income. A recommendation will be brought to a future committee meeting.

### Operating Cash Holding

<b>Wages</b>		\$	46
<b>Other costs - monthly</b>			
	Cleaning	\$	19
	General	\$	19
		\$	38
<b>Other Costs Annual</b>			
	Trophies	\$	22
	Finance	\$	7
	Other	\$	46
		\$	75
<b>Reps Programmes</b>		\$	42
<b>Total Operating Cash Requirement</b>		<b>\$</b>	<b>200</b>

- Next meeting recommendation on the term deposit and comparatives.

### **Senior Representative Convenor**

- Under 17s 'swam' through the Camden Carnival in the rain – thank you Charlotte for umpiring and Kirsten for organising.

### **Junior Representative Convenor**

- There is one month until Senior State Titles for our 15s team.
- Thank you umpires for your assistance with all of the carnivals.

### **Senior Registrar**

- Clare has received 5 late regos.

### **Junior Registrar**

- It was good to see that Week 1 didn't get rained out and everyone could play the first games of the season.
- Clubs have been having issues with borrowing. There will be a reminder in Sue's weekly email.

### **Umpire Convenors**

- Senior State Titles umpires have been submitted to Netball NSW. Junior State Titles umpires are due in a couple of weeks.
- Hills is helping regional associations where we can with our umpires for Junior and Senior State Titles. An update will be provided next meeting how many umpires are submitted in total across both competitions.
- We are still struggling with having not enough umpires at the 3:45pm time slot. Kirsten and Madi will continue to work with clubs on this.
- Thank you to Ian for holding the fort down while Kirsten, Madi and members of the Umpires Committee were at Lauren's wedding.

### **Night Comp Convenor**

- Winter comp trial unlikely to go ahead due to limited capacity of people to manage the competition and shortage of umpires.

### **Administration Report**

- Toilets fixed on Wednesday.
- The umpire's microphone upstairs will be fixed on Friday.
- Council has been at the courts and completed some tree lopping throughout the park.
- It was mentioned there were marks on the indoor court from black shoes – Sue will include this in her weekly email.

### **General Business**

- HDNA was successful in receiving \$2,050.00 through a Volunteer's grant. The Executive will determine how to spend this money in the next few meetings.
- Discussions were had on the requirement for an outdoor defib and how much it would cost. Madi will investigate with Council and any potential grants.
- There will be an Official Opening for Courts 1 and 2 in Round 3. Further details to be provided to Clubs, with invites sent to distinguished guests.
- There was a proposal to move the next Executive meeting to 6 June. No objections from the Executive.

**Meeting closed at 8.18 pm**

**UPCOMING MEETINGS:**

Executive Meeting – Thursday 6 June 2024

Executive Meeting – Thursday 11 July 2024

President's Meeting – Thursday 25 July 2024

Executive Meeting – Thursday 22 August 2024

2<sup>nd</sup> Council Meeting – Wednesday 28 August 2024

Executive Meeting – Thursday 12 September 2024

Executive Meeting – Thursday 10 October 2024

Executive Meeting – Thursday 7 November 2024

3<sup>rd</sup> Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)