



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING

13 February 2025

Present: Lisa Robertson, Robyn Tamsett, Doug MacColl, Lisette Smith, Ros Miller, Nicci Skene, Clare Ashpole, Margaret Coe

Apologies: Madi Morris, Kirsten Gossip, Sophie Koutchavlis

In attendance: Sue Watts

Meeting opened: 6.30 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 6 December 2024 was moved by Lisa Robertson and seconded by Nicci Skene. The minutes were **approved** by the Committee. There was no January meeting.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
1224-2	6/12/2024	NSW Fair Trading - Form A6 received and registered
1224-3	17/12/2024	Darren Blackwood, HSC - Notification of Hazard Reduction
1224-4	18/12/2024	Jill Vernon, Netball NSW - Netball NSW March 2025 Election Notice
1224-5	18/12/2024	Chris Hall, Netball NSW - 2025 Coach Accreditation Courses
1224-6	19/12/2024	Jill Vernon, Netball NSW - Beyond the Court Workshops! Register now
1224-7	20/12/2024	Jill Vernon, Netball NSW - You have won a signed SSN dress!
0125-1	23/01/2025	Jillian Vernon, NNSW - Important Info on PlayHQ/Club Finder/Registrations - Please pass on to Clubs
0125-2	28/01/2025	Trish Crews, NNSW - 2025 Association Affiliation Process
0225-1	7/02/2025	Andrew Wright, HSC - Lightning Strike Mitigation - reply to SW email
0225-2	9/02/2025	Simon Townsend, PHNC - Request for Waiver
0225-3	11/02/2025	Gillian Cotter, NNSW - PLEASE READ: PlayHQ Registration Issue
0225-4	12/02/2025	Jillian Vernon, NNSW - Association Governance Consultations

REPORTS:

Treasurer

Month Results

Whilst HDNA have had 4 months of trading (Oct-Jan) this is at the quiet time of the year and before the main registrations start for the winter comp. Therefore, the results can be over impacted by any timing differences in when income has been received or expenses paid out.

Revenue was \$44k (down \$1k on budget), Costs \$17k (up \$5k on Budget) and surplus / (deficit) was \$27k surplus (down \$6k on budget).

MONTH			
	Jan \$'000	Jan Budget	Variance
Registration	22	22	-0
Reps	22	23	-1
Other Income	0	0	0
TOTAL INCOME	44	45	-1
Operating Expenses	-13	-7	-6
Wages	-4	-3	-0
Reps	-1	-2	1
Total Expenses	-17	-12	-5
Surplus / Deficit	27	33	-6

The main reason for the increased costs was the work done on the indoor courts. This had not been anticipated so early in the budget and hence the variation. There was a small saving on MIL fees and on repairs and maintenance, but these are also likely to be timing of the payments.

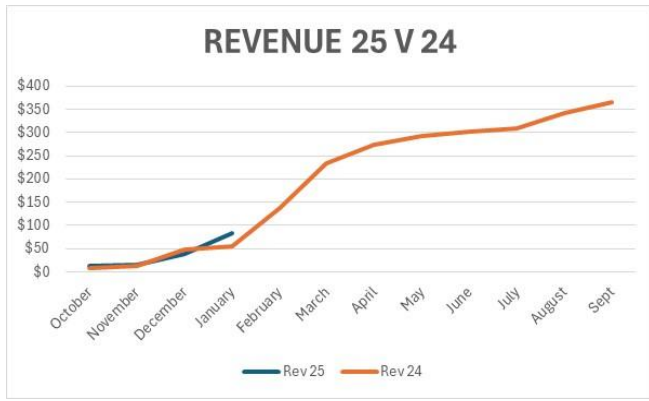
Year to Date

It is too early to comment on any trends or potential issues except that the lower rep income is potentially a timing difference and will be monitored.

YEAR TO DATE			
	YTD \$'000	YTD Bud \$'000	Variance
Registration	27	29	-2
Reps	32	39	-6
Other Income	25	4	21
TOTAL INCOME	84	71	12
Operating Expenses	-84	-77	-7
Wages	-16	-15	-1
Reps	-9	-5	-4
Total Expenses	-109	-97	-12
Surplus / Deficit	-25	-26	1

Compared to prior year as highlighted above with the main season and registration yet to commence there will be timing differences and comparison to prior year when Rep registration and other costs was incurred in a different month year on year is not a reliable indicator of trending at this time.





REPS

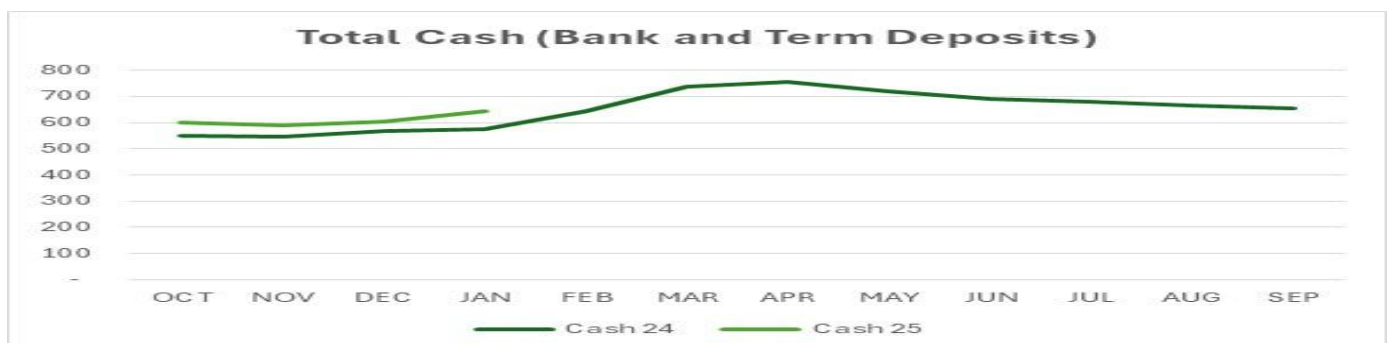
Reps registration revenue year to date is tracking slightly down on budget. This may be due to timing of when payments are being made or with Rep squads announced it may indicate a year on year drop on player numbers at this stage.

Costs are slightly up due to timing of payments.

	MONTH			YEAR TO DATE			Full Year \$'000	To Go
	Jan \$'000	Jan Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance		
REPS								
Reps	22	23	- 1	32	39	- 6	77	45
Rep Teams Dinner	-	-	-	-	-	-	14	14
Carnival Income	-	-	-	0	-	0	1	1
Income	22	23	-1	32	39	-6	92	60
ML & NID Fees	-	1	- 1	1	1	- 1	8	7
Carnival Expenses	0	0	0	0	0	0	2	2
Representatives Celebrations	-	-	-	-	-	-	14	14
Fitness & Training	-	0	- 0	3	1	3	4	1
Rep expenses - photos, banner	0	0	0	1	1	0	3	2
Reps Equipment	-	0	- 0	3	1	2	5	2
State Championship Fees - all	-	-	-	-	-	-	14	14
Travel Expenses	-	-	-	-	-	-	5	5
Accommodation & Meals	-	-	-	-	-	-	15	15
Contribution to courts etc	-	0	- 0	1	1	0	11	10
Umpires - Representative Teams	-	-	-	0	-	0	8	8
Expenses	1	2	-1	9	5	4	89	80
Net Position	21	21	0	23	34	-10	3	-20

Balance Sheet

There is little change to prior month after allowing for the rentals. Cash holdings remain good with \$358k in the bank account and a further \$287k on Term deposit. No concerns are noted.



Other

Insurance was raised as a concern at the year end. NNSW have confirmed that there were issues with the insurer and that these have now been resolved. HDNA did not receive a bill as a result. We continue to hold an accrual as a precaution in case of higher costs in 2025 for insurance or ground rent increase etc. and will review at the half year.

Detailed P&L

	MONTH			YEAR TO DATE			Full Year \$'000	To Go	2024	2023
	Jan \$'000	Jan Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance				
Income										
Books, Whistles & Tape	0	0	0	0	0	0	4	4	5	3
Swifts / GIANTS Merchandise	0	0	0	0	0	0	2	2	1	0
Canteen Income (Martha's Cafe)	0	0	0	0	0	0	10	10	10	10
Carnival Income	0	0	0	0	0	0	1	1	1	2
Donations/Grants	0	0	0	18	0	18	0	-18	2	0
Sponsorship	0	0	0	0	0	0	10	10	7	7
Umpire Hire Fees	0	0	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0		
Rep Teams Dinner	0	0	0	0	0	0	14	14	13	9
Reps	22	23	-1	32	39	-6	77	45	76	74
Indoor Court Income	0	0	0	5	2	3	16	11	16	10
Outdoor Court Income	0	0	0	1	0	1	10	9	9	6
Levies	0	0	0	0	0	0	0	0	0	0
Registration	22	22	-0	27	29	-2	220	193	212	205
Training Court Fees	0	0	0	0	1	-1	8	8	7	5
Uniforms	0	0	0	0	1	-1	6	6	1	1
Sundry Income	0	0	0	0	0	0	0	0		
TOTAL INCOME	44	45	-1	84	71	12	378	294	362	332
Affiliation Fees	0	0	0	0	0	0	20	20	9	20
Audit/Accounting Fees	1	1	0	7	2	5	9	2	4	9
Bank Charges	0	0	0	0	0	0	0	-0	0	0
Books, Whistles, Bandages	0	0	-0	0	1	-1	6	6	6	2
Cleaning	1	2	-1	6	4	2	23	17	22	20
Computer Services	0	0	-0	2	1	1	4	2	3	3
Deregistration Refunds	0	0	-0	0	1	-1	3	3	0	0
Carnival Expenses	0	0	0	0	0	0	2	2	2	1
Executive Expenses	0	0	-0	0	0	0	2	2	1	2
Event Expenses	0	0	-0	2	1	1	6	4	5	6
Filling Fees	0	0	0	0	0	0	0	-0	0	0
General/Sundry Expenses	0	0	-0	1	1	-0	5	4	4	2
Trophies & Gifts	0	0	0	6	0	6	26	20	26	20
Ground Hire	0	0	0	35	35	-0	35	0	35	34
Honourariums	0	0	0	0	0	0	16	16	16	14
Indoor Court Expenses	9	0	9	10	0	10	0	-10	0	2
Insurance	0	0	0	9	25	-16	35	26	0	33
NSW Netball Registrations	0	0	-0	0	0	-0	1	1	1	0
Swifts and GIANTS Merchandise	0	0	-0	-1	0	-2	2	3	3	0
Print, Post & Stationery	0	0	-0	1	1	0	4	3	3	6
Repairs & Maintenance	0	2	-2	3	4	-1	25	22	17	10
Representative Teams	0	0	0	0	0	0	0	0	0	0
Accommodation & Meals	0	0	0	0	0	0	15	15	15	24
Fitness & Training	0	0	-0	3	1	3	4	1	1	4
ML & NID Fees	0	1	-1	1	1	-1	8	7	7	6
Representatives Celebrations	0	0	0	0	0	0	14	14	5	3
Rep expenses - photos, banner	0	0	0	1	1	-0	3	2	3	5
Reps Equipment	0	0	-0	3	1	2	5	2	0	0
State Championship Fees - all	0	0	0	0	0	0	14	14	14	9
Travel Expenses	0	0	0	0	0	0	5	5	5	6
Umpires - Representative Teams	0	0	0	0	0	0	8	8	10	9
Security Monitoring	0	0	0	1	0	0	1	0	1	1
Physiotherapy	0	0	0	0	0	0	12	12	11	9
Umpires	0	0	-0	0	0	-0	2	2	0	0
Uniforms	1	1	0	3	2	1	10	7	5	6
Wages	3	3	0	14	14	0	43	29	41	38
WHS	0	0	0	0	0	0		-0	0	0
Superannuation	0	0	-0	2	1	1	5	3	5	4
Operating Expenses	17	12	5	109	97	12	373	264	280	309
Depreciation	0	0	0	0	0	0	15	15	27	15
AL Provisions	0	0	0	0	0	0	4	4	3	3
TOTAL EXPENSES	17	12	5	109	97	12	392	283	310	327
Operating Profit	27	33	-6	-24	-25	1	-14	10	52	5
Interest Income	0	0	0	0	0	0	14	14	14	5
Total surplus	27	33	-6	-24	-25	1	0	24	67	10

Senior Representative Convenor

- Selections for our four Metro League teams have completed and registered.
- Selections for our 17s and Opens for Senior State titles is in progress.
- Clare asked if the coaches for Senior State Titles, which is being held at Camden, could have accommodation for Friday, Saturday and Sunday nights. The cost will be covered through the Senior Rep levy. **Approved by the Executive.**
- ML Team 4 will be training on Wednesday night. The indoor court is used for training by the Junior State Title teams when it is raining. It was agreed that MLTeam 4 can use the indoor court for training unless it is required by the junior reps.

Junior Representative Convenor

- Margaret asked that Suzanne McPherson be appointed as Assistant Coach for the 11s squad. **Approved by the Executive.**
- Margaret expressed concern regarding food options for the 15s at their accommodation during Senior State Titles. She will investigate what is available.
- Margaret advised the Executive that the Junior Rep Coaches have developed a set of Values for HDNA Reps starting with our junior teams.
 - HDNA Values
 - Humble** – we are grateful for this opportunity to play representative netball and understand the privilege of wearing the HDNA dress.
 - Inclusive** – we include and respect all people, no exceptions.
 - Loyal** – we are loyal to our friends, our team, our club and our association.
 - Learning** – we will always be curious, playful and intellectual in our learning.
 - Successful** – we will strive for success through hard work, discipline and consistency.
 - It was discussed that we get a banner and bag tags with our values. Margaret to get quotes. Cost of this is to come out of Junior Rep funds. The Executive would also like a bag tag.
- Margaret asked if HDNA could cover the cost of first aid kits for the Junior Rep teams – **Approved by the Executive.**
- Jo Bodley, Carnival Convenor, will need to be shown how to enter the scores in PlayHQ for the HDNA Junior Rep Carnival being held on 6 April. Nicci has also offered to enter the scores to assist Jo.

Senior Registrar

- Ros has been working with Clare in this role.
- Ros will be away for registration night – Clare and Kate Roberts will attend.

Junior Registrar

- Registrations as at today compared to 2024 season :

NSG

- 2024 = 325 (overall)
- 2024 = 182 (13/02/24)
- 2025 = 170

Juniors

- 2024 = 1199 (overall)
- 2024 = 961 (13/02/24)
- 2025 = 861

Seniors

- 2024 = 880 (overall)
- 2024 = 386 (13/02/24)
- 2025 = 331

Umpire Convenors

- Kirsten and Lauren Leckie have been allocated to the A Group for 2025.
- Planning is underway for the 2025 season at HDNA.

Night Comp Convenor

- Summer Night Comp is running smoothly.
- Lisa to talk with Sophie regarding suitable trophies.

Administration Report

- There is still a leak from the roof of the indoor court. Sue has contacted ANZ Roofing to have another look.
- The main photocopier/printer hasn't worked since the lightning strike. There was discussion whether we should get this repaired or replaced on a new plan. The printer in Sue's office is unaffected. Sue has purchased surge protectors. Hopefully, this will protect our equipment from further lightning strikes.
- Our term deposit is ready to be rolled over. Doug to advise for how long.
- The proposal from the new cleaner was discussed and the Executive agreed to change cleaners. Sue to advise the current cleaner and the new cleaner of this outcome. The current cleaner will do their final clean on 20 February. The new cleaner will do a deep clean on Thursday 27 February and then continue with the weekly clean and fortnightly clean of the indoor court floor.

General Business

- Lisa reminded everyone that discussions in the Executive meetings are confidential.
- We have received a couple of requests for hardship considerations. After much consultation with other associations, it was decided that HDNA cannot waive their fees. We are happy to discuss payment plans – there is a Pay-in-4 option available through PlayHQ.
- Lisa attended the 10 year celebration of Netball Central during the week.
- There has been a question regarding players who identify as non-binary in relation to our mixed night competition. Lisa has contacted NNSW with regards to this.
- Lisa has submitted several grant applications. We will be advised if we have been successful.
- Lisette to contact Jennie Thompson, Lyn Burgess, Lesley Milner, Vicki Davis regarding their availability to help with grading appeals in April (if required).

Meeting closed at 8.20 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 20 March 2025

Executive Meeting – Thursday 7 April 2025

1st Council Meeting – Wednesday 30 April 2025

Executive Meeting – Thursday 8 May 2025

Executive Meeting – Thursday 12 June 2025

Executive Meeting – Thursday 10 July 2025

Executive Meeting – Thursday 21 August 2025

2nd Council Meeting – Wednesday 27 August 2025

Executive Meeting – Thursday 11 September 2025

Executive Meeting - Thursday 9 October 2025

Executive Meeting – Thursday 6 November 2025

3rd Council Meeting & AGM – Saturday 15 November 2025

Executive Meeting – Friday 5 December 2025 (if required)