



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING
22 August 2024

Present: Lisa Robertson, Peter Holman, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Kirsten Gossip, Sophie Koutchavlis

Apologies: Doug MacColl, Madi Morris

In attendance: Sue Watts

Meeting opened: 6.30 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 9 July 2024 was moved by Margaret Coe and seconded by Jen Baker. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0724-6	10/07/2024	Belinda Widdup, Normanhurst NC - Digital Scoring
0724-7	14/07/2024	Teri Hobbs, Cherrybrook - Update on Registrars and New Email Addresses
0724-8	15/07/2024	Stacy Harding, Netball NSW - 2024 Court Craft Summer Series
0724-9	18/07/2024	Kaila Lawrence, Netball NSW - 2024 Court Craft Summer Series
0724-10	19/07/2024	Aileen Bernardo, Tangara Netball Club - Player Concerns and reply from Nicci Skene
0724-11	29/07/2024	Kaila Lawrence, Netball NSW - DOOLEYS Metro League - Development Series Fixture & Finals Series
0724-12	31/07/2024	Andrew Wright, HSC - Pennant Hills Park Netball Inspection Wednesday 7 August
0824-1	1/08/2024	Zoe Cooke, HSC - Installation of Seats for Rebels Netball Club
0824-2	13/08/2024	Sue Downing, ClubGRANTS - Application Unsuccessful - Outside Defibrillator
0824-3	14/08/2024	Jillian Vernon, NNSW - Netball NSW Awards Nominations and Nominations Committee EOI
0824-4	15/08/2024	Greg Perrett, Office for Sport Division - Play Our Way Program Grant Opportunity - Assessment Outcome
0824-5	15/08/2024	Christine Gillies, Galston Netball Club - Fine Query and reply
0824-6	16/08/2024	Lucy Sayers, NNSW - Council Meeting & State Dinner - Preliminary Information
0824-7	19/08/2024	Lisa Richardson, Normanhurst Netball Club - Borrowing of Representative Players HDNA replied 23/8/2024
0824-8	20/08/2024	Danielle Blow, ERNA - Excel Program to Assist with Allocating Players to Teams for Rep Trials
0824-9	20/08/2024	Mel Tobin, St Agatha's - Request Time Slot Change for Grand Final HDNA replied 23/8/2024

REPORTS:

Treasurer

July Results

July delivered a loss of \$11K from Revenue of \$6K and expenses of \$17K. YTD surplus is \$139K.

As we are through the majority of the winter comp and have yet to start night comp, we expect the small monthly losses to continue into August and September. Income was \$6K mainly from Café (\$2K), Indoor Court (\$1K) and smaller sales of uniform, payment for umpires (\$818) and some registration (\$514). Costs included the repairs and maintenance of \$6K and cleaning \$2.7K which was marginally up. The costs were broadly in line with expectations.

PROFIT AND LOSS

Revenue

	June	July	YTD
Registration	\$ 3	\$ 1	\$ 202
Rep Levies	\$ 1	\$ -	\$ 65
Books, Whistles & Tape	\$ -	\$ -	\$ 5
Carnival Income	\$ -	\$ -	\$ 1
Sponsorship	\$ -	\$ -	\$ 9
Other income	\$ 4	\$ 3	\$ 13
Indoor Court	\$ 1	\$ 2	\$ 12
Outdoor Court	\$ -	\$ -	\$ 3
TOTAL	\$ 8	\$ 6	\$ 309

Costs

Payroll

Wages	\$ 3	\$ 3	\$ 35
Superannuation	\$ 0	\$ 0	\$ 4
	\$ 3	\$ 3	\$ 43

Operations

Cleaning	\$ 2	\$ 3	\$ 18
Trophies & Gifts	\$ -	\$ -	\$ 11
Audit/Accounting Fees	\$ -	\$ -	\$ 8
Books, Whistles, Bandages	\$ 1	\$ -	\$ 6
Event Expenses	\$ -	\$ -	\$ 4
NNSW & Deregistration	\$ -	\$ -	\$ 4
Honourariums	\$ -	\$ -	\$ 2
Print, Post & Stationery	\$ -	\$ 1	\$ 5
General/Sundry Expenses	\$ -	\$ 1	\$ 7
Uniforms	\$ 2	\$ -	\$ 4
Umpires	\$ -	\$ -	\$ 0
Computer Services	\$ -	\$ -	\$ 3
Executive Expenses	\$ -	\$ -	\$ 1
Bank Charges	\$ -	\$ -	\$ 0
Security Monitoring	\$ -	\$ -	\$ 0
Filing Fees	\$ -	\$ -	\$ 0
Affiliation Fees	\$ -	\$ -	\$ 0
Insurance	\$ -	\$ -	\$ 0
	\$ 6	\$ 6	\$ 74

Facilities

Indoor Court Expenses	\$ -	\$ -	\$ 1
Repairs & Maintenance	\$ -	\$ 6	\$ 17
	\$ -	\$ 6	\$ 18

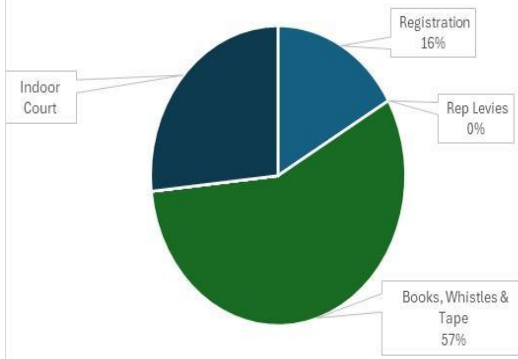
Reps

Representative Teams	\$ -	\$ -	\$ -
Accommodation & Meals	\$ 11	\$ -	\$ 15
Rep expenses - photos, banner	\$ -	\$ 2	\$ 3
Carnival Entries	\$ -	\$ -	\$ 2
Fitness & Training	\$ -	\$ -	\$ 1
NSW Netball Registrations	\$ -	\$ -	\$ 1
Umpires - Representative Teams	\$ -	\$ -	\$ 1
Reps Equipment	\$ -	\$ -	\$ 1
Representatives Celebrations	\$ -	\$ -	\$ 2
ML& NID Fees	\$ -	\$ -	\$ 3
Travel Expenses	\$ -	\$ -	\$ 5
State Championship Fees - all	\$ 5	\$ -	\$ 14
	\$ 16	\$ 2	\$ 49

Total Expenses

	\$ 25	\$ 17	\$ 181
Interest Income			\$ 11
Net Profit	-\$ 17	-\$ 11	\$ 139

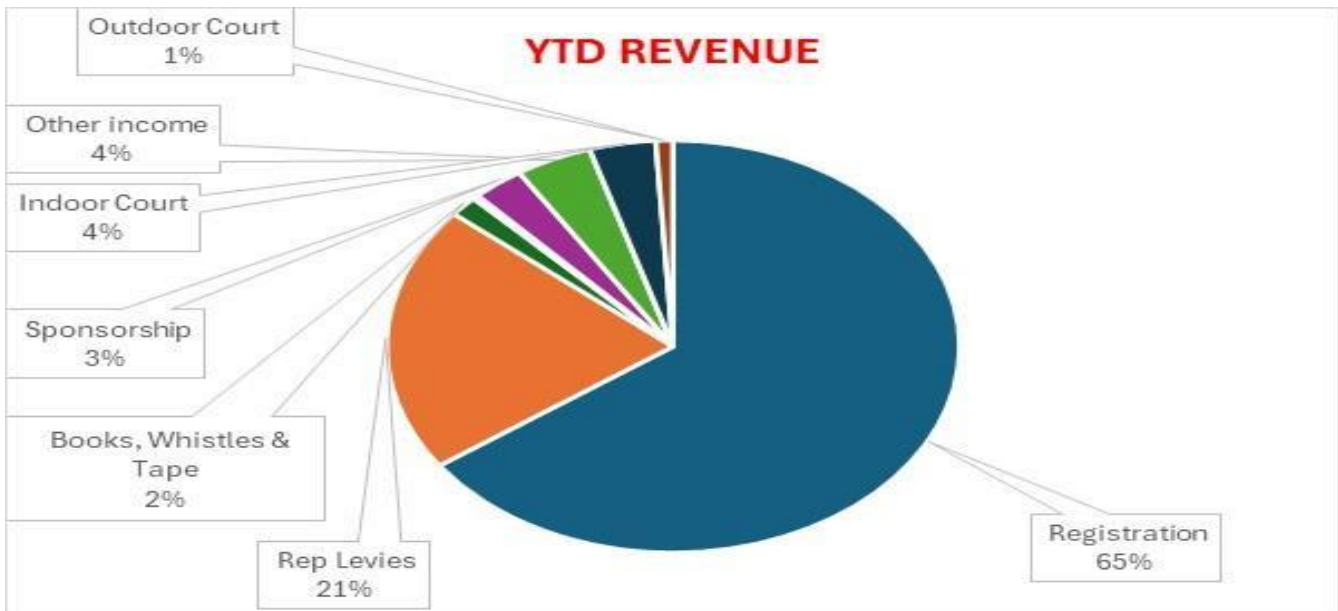
MONTHLY REVENUE



Year to Date P&L

HDNA continue to expect to have a small operating surplus for the year with income and costs balanced.

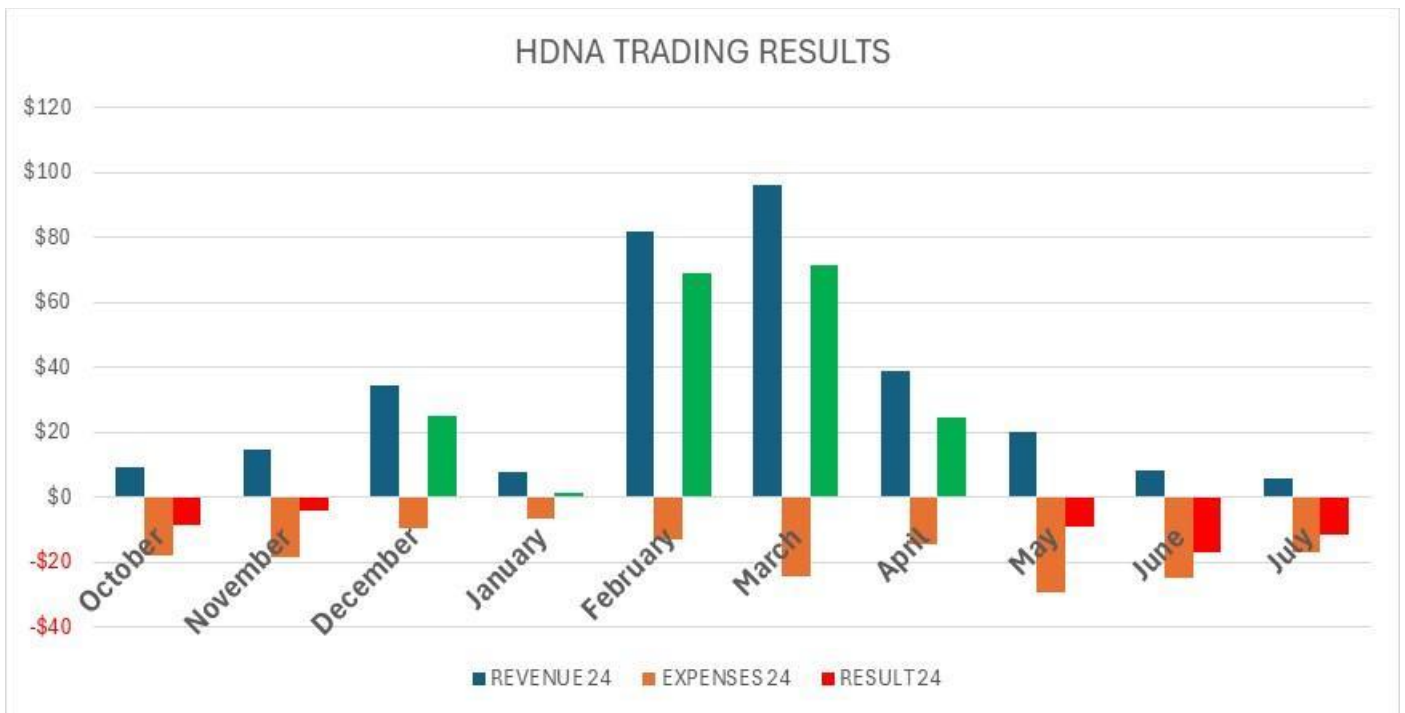
There have been no significant changes to the year-to-date trend in either revenue or costs. Continuing to play and not cancel full days has helped ensure that income remains steady.

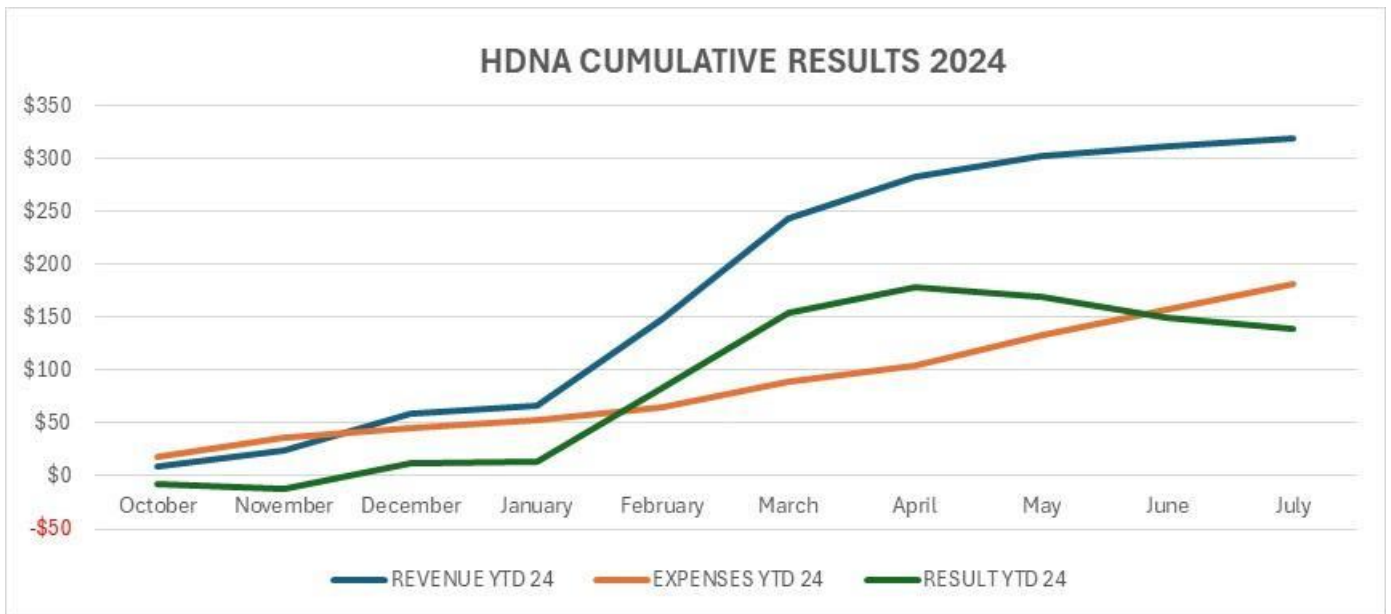


Reps generated \$65K YTD against costs of \$49K YTD. Whilst additional costs are expected as the rep season closes out, we can expect a small surplus. This surplus will be used to write down old stock and the impact on the P&L will be minimal.

The Indoor court has generated income of \$10K against repairs and maintenance of \$16K. The additional costs were approved in the June Exec meeting. Across the last 5 years, the increase in hiring and utilization of the indoor courts means that this is not considered an issue.

The new Swifts and GIANTS merchandise continues to sell despite the season ending and could produce circa \$500 surplus for HDNA. With Erin OB attending the finals it might be good to consider how to sell GIANTS merchandise and maybe a raffle of some items for a nominated charity across the next 3 weeks with her pulling out the prize tickets.

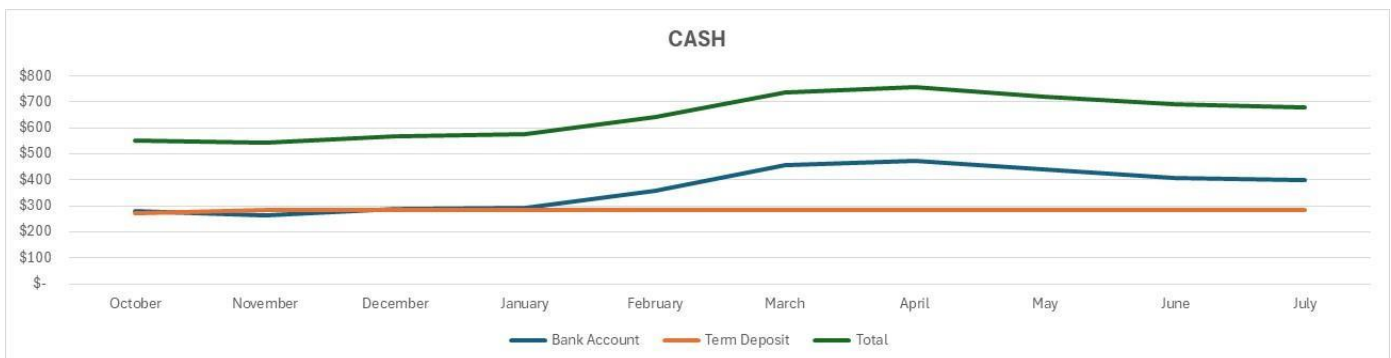




Balance Sheet

The Balance sheet remains strong with Net Assets continuing at \$1.2M. Of this the most significant asset is \$0.7M of cash and a further \$0.5M relates to Property.

HDNA has a cash balance of \$686K of which \$397K is held as cash at bank and a further \$283K on deposit.



There is an adjustment of \$20K that has been posted to the Balance sheet and is being carried. This will be cleared at year end.

	October	November	December	January	February	March	April	May	June	July
Cash - Bank	\$ 278	\$ 262	\$ 287	\$ 293	\$ 360	\$ 455	\$ 473	\$ 439	\$ 407	\$ 397
Term Deposit	\$ 272	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282	\$ 283	\$ 283
Total Cash	\$ 550	\$ 545	\$ 569	\$ 575	\$ 642	\$ 738	\$ 755	\$ 721	\$ 690	\$ 680
Debtors	\$ 2	\$ 0	\$ 4	\$ 0	\$ 8	\$ 1	\$ 6	\$ 4	\$ 4	\$ -
Uniforms	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6
Petty Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ -	\$ -
Other Assets	\$ 8	\$ 7	\$ 10	\$ 6	\$ 14	\$ 7	\$ 13	\$ 10	\$ 10	\$ 6
Current Assets	\$ 558	\$ 551	\$ 579	\$ 581	\$ 656	\$ 745	\$ 768	\$ 731	\$ 700	\$ 686
Indoor Court- NBV	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21
Outdoor Court- NBV	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 458	\$ 458	\$ 458
Other Fixed Assets	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48
Fixed Assets	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 529	\$ 527	\$ 527	\$ 527
Total Assets	\$ 1,087	\$ 1,080	\$ 1,108	\$ 1,110	\$ 1,184	\$ 1,273	\$ 1,296	\$ 1,258	\$ 1,227	\$ 1,213
Creditors	-\$ 32	-\$ 28	-\$ 30	-\$ 30	-\$ 38	-\$ 54	-\$ 54	-\$ 23	-\$ 8	-\$ 7
Payroll liabilities	-\$ 2	-\$ 3	-\$ 4	-\$ 5	-\$ 3	-\$ 4	-\$ 2	-\$ 4	-\$ 4	-\$ 5
Total Liabilities	-\$ 35	-\$ 32	-\$ 34	-\$ 35	-\$ 41	-\$ 58	-\$ 56	-\$ 27	-\$ 12	-\$ 12
Net Assets	\$ 1,052	\$ 1,048	\$ 1,073	\$ 1,075	\$ 1,143	\$ 1,215	\$ 1,241	\$ 1,231	\$ 1,215	\$ 1,201
Retained Earnings	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060
Current Year Earnings	-\$ 8	-\$ 12	\$ 13	\$ 14	\$ 83	\$ 155	\$ 180	\$ 171	\$ 154	\$ 141
Total Equity	\$ 1,052	\$ 1,048	\$ 1,073	\$ 1,075	\$ 1,143	\$ 1,215	\$ 1,241	\$ 1,231	\$ 1,214	\$ 1,201

Cash Movement

Cash movement in the month was an outflow of \$10K. This was from the loss of \$11K and is as expected given the operations are essentially cash based.

Recommendation

As noted above the opportunity exists for HDNA to utilize the visit of Erin to promote sale of GIANTS merchandise and donate 5-6 GIANTS items from our merchandise stock to raise funds for a charity. NNSW are looking at building a campaign for membership and work with Associations for next season and may also be open to support. Valour has a sale on some GIANTS merchandise and may be able to also donate a sale shirt that could be signed.

Senior Representative Convenor

- Summer Series commenced WC 14 October, through to Round 9 WC 09 December
 - Div 1, 2 & 3 play on Thurs nights
 - Div 4, 5 & 6 play on Tues nights
 - Player offers have been emailed
- Proposed Coaches and Managers
 - Team 1 - Kelley Keyes & Jen Baker
 - Team 2 - Nicky Steptoe & Manager TBC
 - Team 3 – Nadine Smith & Clare Ashpole
 - Team 4 - Kerrie Wallace & Christine Clark
- The final round of Metro League commences this week
 - Teams 2 & 3 are guaranteed a position in the Final series - Teams 1 & 2 are dependent on the outcomes in the last round
 - Finals are WC 02/09
 - All Prelim Finals to be played Monday 09/09
 - Grand Finals for all Divisions will be held on Sunday 15 September
 - Div 1 - 6.45pm
 - Div 3 - 3.15pm
 - Div 4 - 1.30pm
 - Development Div - 10.00am

Junior Representative Convenor

- Phase 1 Selections for 2025 Junior Representative teams have been completed
- There is a surplus of funds from the 2024 Junior Representative dinner. Margaret suggested we put that money towards specialist coaches for the juniors
- Coaches for 2025 Junior Reps:-
 - 11s Head Coach – Kelly Keyes, Assistants – Karen Taylor-Gurney, Holly Belcastro
 - 12s Head Coach – Fran Dorey
 - 14s Head Coach – Annette Magee, Assistant Coach – Lisette Smith, Manager – Ros Miller
 - 15s Head Coach – Caitlin Knight, Manager – Sally Knight
 - **Moved Margaret, Seconded Lisa that the above named by appointed to coaching positions for 2025 Junior Reps**
 - Margaret mentioned that we don't have a head coach for the 13s. She will continue looking.

Senior Registrar

- Clare noted that in five of the senior divisions the top four team have already been decided prior to Round 14.

Junior Registrar

- Declinature of late rego for Tangara - asked for rego from Galston to be accepted - misread the by-laws (reference for reps teams exception)
- Rego process for next year
 - Change to online with players allocated to teams and then we will run reports - work in process to be ready in time for regos to open on 1 December 2024

Umpire Convenors

End of rep season:

Carnival and state titles payments have all been completed for 2024. Umpires are attending rep trials and can do two to complete their carnival requirement. A few have been badged without so are completing trials as a post instead of a prerequisite.

Finals Allocations:

Madi and Kirsten have collected Google Form availability from umpires for Semi Final Allocations. Should be completed by Sunday (may be Monday) the week prior and sent to club convenors to confirm allocated times.

Allocations are based on availability, performance and reliability across the 2024 season.

Court Craft Summer Series:

Of our eligible umpires that attended State Titles, half were invited to participate in the Court Craft Summer Series. This is a pathway program to Metro League.

Congratulations to:

Imogen - Beecroft
Ava - Cherrybrook
Sapna - Cherrybrook
Sophia - Normanhurst
Zoe - WPH
Abby – WPH

We will have the opportunity to nominate up to 3 additional umpires that did not attend State Titles that we believe have ML potential.

Incidents:

Just a reminder to everyone as we head into finals that if there's issues or concerns someone must be sent to control DURING the incident.

Majority of the games will be minors being officiated by minors. Please be kind and remember they're all children.

Farewell :

Toni and Mikala will sadly not be rejoining our umpires committee in 2025. We will bid them farewell at the Umpire Afternoon Tea.

Mia from Galston will be joining us next season.

Good news:

We'll finish up at approximately 40 Nat C badges for the season which is an amazing result! Two of which are first years.

Night Comp Convenor

- Currently 50 teams registered to our spring night competition, with a mix of Women's, Mixed, Inters and Juniors.
- We have extended registrations until the 8th of September to allow more time for teams to register, based on conversations with a number of managers at R13 on Saturday saying they are still trying to organise their teams to register. We also had registrations extended last spring, so will look at having the initial registration deadline extended for next year until after semi-finals.
- Currently almost all teams have umpires and we are working to build an umpire pool to support any teams that are struggling.
- Investigating how best to place individuals with teams/teams with additional players as we have had a number of requests.

Administration Report

- Repairs to the roof of the indoor court has been completed. With all the rain over the past few weeks there have been no leaks.

General Business

- Lisa has created a WhatsApp group for Club Executives to be able to disseminate information quickly. This will not be a platform to ask questions or make comments.
- The Umpires Afternoon Tea will be held on semi-final day after play.
- HDNA are working with Valour for new uniforms for our Representative teams – both Junior and Senior.
 - We will also be looking at inclusive uniforms
 - There is still some stock of the current uniform being held at Valour. We will have to purchase those, but at a discounted price. We will then organise to donate them.
- Lisa has been working with Dom and other members of the Executive on a timeline for social media posts over the next few weeks. This way all the relevant information will be posted in a timely manner. If this is successful, we will do a calendar for posts 2025.
- NSG presentation will be held on the indoor court this Friday evening after the Round 14 game.
- Lisette reminded the current executive that nominations are now open for 2025. Forms are downstairs in control.

Meeting closed at 8.10 pm

UPCOMING MEETINGS:

2nd Council Meeting – Wednesday 28 August 2024

Executive Meeting – Thursday 12 September 2024

Executive Meeting – Thursday 10 October 2024

Executive Meeting – Thursday 7 November 2024

3rd Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)